

**Pleasant Grove City Council Work Session Minutes
November 9, 2010
6:00 p.m.**

PRESENT:

Mayor Pro Tem:

Cindy Boyd

City Council Members:

Val Danklef

Kim Robinson

Jeffrey D. Wilson

City Recorder:

Kathy T. Kresser

Colleen A. Mulvey, Deputy City Recorder

Others:

Scott Darrington, City Administrator

Dean Lundell, Finance Director

Tina Petersen, City Attorney

Ken Young, Comm. Dev. Director

Richard Bradford, Economic Dev. Director

Deon Giles, Leis. Services Director

Lynn Walker, Public Works Director

Marc Sanderson, Fire Chief

Tom Paul, Police Chief

Degen Lewis, City Engineer

Libby Flegal, NAB Chairperson

Excused:

Bruce W. Call, Mayor

Lee G. Jensen, City Council Member

The Mayor Pro Tem, City Council and staff met in the City Council Chambers at 86 East 100 South, Pleasant Grove, Utah

1. Call to Order

Mayor Pro Tem Boyd called roll for the Council and noted that Council Members Danklef, Robinson and Wilson were present. Mayor Call and Council Member Jensen were excused.

2. Pledge of Allegiance

The Pledge of Allegiance was lead by Boy Scout Cameron Larsen.

3. Opening Remarks

Opening Remarks were given by Chief Paul.

Mayor Pro Tem Boyd mentioned that there will be a short executive session held at the end of this meeting.

4. Presentation by Holly Richardson on Social Networking

Holly Richardson introduced herself and said that she is political blogger and is known by a lot of people as “Holly on the Hill.” She stated that blogging is one aspect of social media or social networking which is not a new concept anymore, it is something that is out there and available to everyone. Ms. Richardson referred to the recent Herriman City fire and how they used Twitter to communicate and that that was the best way to get your news information because the phone lines were down but you could still receive text messages and you could find information about where the evacuations were happening and any information their city needed to get out to the public.

Ms. Richardson said that social media is way for you to get the word out, but it is also a way to communicate, so if you have a Facebook page for Pleasant Grove City, you have the ability to interact with your citizens where they can log on and get the latest information. Ms. Richardson stated that people are getting more information online and that using Facebook and Twitter is free and easy to use and creates widespread, rapid distribution of information and it gets your message out directly. Another aspect is that it gives you personal interaction and helps you create relationships. Ms. Richardson pointed out that one of the pitfalls of using social media is interpretation, so you have to expect that everything you write is going to end up on the front page of the newspaper so you do have to be careful because you only control what you put out, you can't control where it goes or how many times people send it out to other places or copy it.

Ms. Richardson mentioned some popular social media tools: Facebook, Flickr, Twitter, Wikipedia, iPhone apps, Google, YouTube and Blogs. She then listed some hints and tips for using social media: 1) Choose your platforms, use Twitter feeds for emergency response situations; 2) Be relevant; 3) Add value and be consistent; 4) Keep information updated constantly; 5) Expect change; 6) Keep personal information personal; 7) Avoid mis-Tweets, everything you write is front page news; 8) Don't let it consume you. Ms. Richardson said that by using social media you will amplify your voice and expand your reach and you can choose your level of involvement and that it is a valuable tool for the city to be using.

Administrator Darrington mentioned that the city does have a Twitter account that has been up and running for about three weeks and anyone can go to our webpage and sign up to join us on Twitter for updates. He said that we are not on Facebook yet because we are still working on some issues that are unique to cities such as one way communication, first amendment rights and records retention.

Mayor Pro Tem Boyd thanked Ms. Richardson for her presentation.

5. Discussion on solid waste billing

Administrator Darrington explained that we have recently done an audit on our garbage system to try to get a handle on how many garbage cans we have picked up throughout the city. He said that years ago, probably when we signed the contract with Allied Waste, we gave them the number as to how many garbage cans are being picked up. The number that we have been giving Allied Waste is around seventy two hundred first cans and three thousand second cans. Administrator Darrington said that as we were clearing up some things within our books we came to the realization that we think that we are only charging for sixty five hundred cans and that we have been paying Allied Waste for seventy two hundred cans. We contacted Allied Waste and explained what we had found

with our numbers and talked about a way to figure out how many cans that we have out there. Allied Waste instructed their drivers to use a hand clicker as they were picking up to get a count; they did this for a couple of weeks and the number they came back with was sixty eight hundred cans. The solution that Allied Waste came back to us with is that they would accept our number of sixty five hundred if we give them a contract extension. Administrator Darrington said that in going with the sixty five hundred it would save us roughly forty thousand dollars a year and that we want to see if that is something that is acceptable to the Council and if so then we can sit down with them and negotiate how long they want that contract extension to be. They have already given us the number of five years and we just want to make sure that we can continue in that direction and get something negotiated and bring it back for final approval. Administrator Darrington pointed out that the number one question we have to ask is are we currently good with the service we are getting through Allied Waste enough to consider an extension.

Mayor Pro Tem Boyd asked where we are at in our present contract with them. Administrator Darrington said that the garbage contract has two years guaranteed left on it with two one year options and then once that contract is up we go to bid. Mayor Pro Tem Boyd asked to clarify that they want the five years at the end of the current contract or just five guaranteed years. Administrator Darrington stated that they want the two years and then five more guaranteed and then the two one year options at our discretion.

Council Member Robinson asked to clarify that we have been paying for seventy two hundred cans and only collecting for sixty five hundred and also asked how long do we suspect that this has been occurring. Administrator Darrington said that that was correct and we do not know exactly where the seventy two hundred number came from and it probably came into play when the initial contract was signed. He commented that it is a little disingenuous to go back to them and say that we are just going to pay the sixty five hundred when they might have bid at the different number if they knew that number instead of the seventy two hundred. Administrator Darrington said that in our minds the best way to resolve this is to try to establish the number that we both agree on so that in moving forward we shouldn't run into this issue again.

Mayor Pro Tem Boyd asked about auditing in the future, when should we be calculating our numbers. Administrator Darrington replied that there will be a monthly reconciliation and the number we use will be the one that is tied into our financial software that shows how many accounts that we have. The general consensus of the Council was to allow staff to move forward with the negotiations with Allied Waste and report back.

6. Discussion on sidewalk and landscaping on 2000 West on the north side of State Street to 1100 North

City Engineer Lewis explained that on 2000 West the missing link that we had between State Street and the Grove area was completed by the county and the county is going forward with the rest of the corridor. They have a project right now that will widen it from Murdock Canal up to State Route 92 and in their next phase it comes from the canal down to State Street in Pleasant Grove on our border with American Fork. He said that as the county prepared the plan their designer has planned to put a four foot sidewalk and a four foot planter strip and a planter strip of four feet is under what we would like to see; we prefer five feet or bigger to really make it useful. Engineer Lewis said that in discussing this project, both Pleasant Grove and American Fork raised concerns, for us as the City of

Trees that they are going to be taking out the trees, also this is a major street and to have a four foot wide sidewalk is undersized for the need. Engineer Lewis then listed some suggestions of what might be placed there: 1) Four foot sidewalk and planter strip with a little bit of greenery; 2) Six foot sidewalk with some other type of greenery; 3) Eight feet of sidewalk; 4) Stamped concrete for contrast; 5) Planters that sit on the ground; 6) Tree wells. Engineer Lewis said that he would like to get the Council's ideas on what they prefer.

Mayor Pro Tem Boyd asked what we needed to make usable planter strips. Engineer Lewis said that less than five feet wide of planter is too narrow because it will be difficult to take care of and we are really not going to have adequate sidewalk space to meet the needs of people who use that area. Engineer Lewis mentioned that their designer was going to send some concepts of aesthetic treatments to us to consider and since this is such a small segment in Pleasant Grove our thought is that we carry the same concept as Lindon on up through to American Fork. Mayor Pro Tem Boyd asked if he was suggesting that we need to be consistent with what American Fork does. Engineer Lewis said that he suggests that we let American Fork lead on some of the stylistic components and we modify that if we want to have trees or decorative lighting. Engineer Lewis pointed out that the street lighting is our expense.

Director Giles stated that one of the issues with the sidewalk coming up the east side of the Boulevard is that it's proposed to have the trail as a ten foot sidewalk so we need to think about going from ten feet to six feet. Engineer Lewis stated that currently within the project there is not an option to go wider, the county doesn't have the funding to acquire additional right of way and if they put in eight feet of sidewalk that provides a lot of room for people to move, it just doesn't leave the space to put in any aesthetic items. Director Young suggested interspersing tree wells and box planters because just having eight feet of concrete goes against who we are and what our roadway goals are. Engineer Lewis agreed he said that an occasional tree well along there will still let you have some greenery out over the sidewalk and other opportunities would be to talk with the property owners there about adding some trees to their existing landscaping also as people develop there is the opportunity to get some additional greenery. Engineer Lewis said the main thing here is what we want this project to do and are there any aesthetic features that we want to see them add or to allow space for and if we did do solid concrete we would want to think about the street lighting getting done at that time.

Council Member Robinson asked if we would be getting sketches to look at and expressed a concern about the maintenance expense for Parks and Recreation because they are on a tight budget. Engineer Lewis said that he can get some ideas from them to look at. Director Giles stated that it will definitely be an expense to maintain and added that there might be some issues here if you consider or identify this as a trail with the lighting and the tree wells and planters, they would be a negative thing because there are tight regulations on what can go in that area. Director Young commented that you have to balance that negative with the negative of just pure concrete. Director Giles stated that he agrees but if you are going to identify it as a trail system there are barriers that we will have to deal with.

Mayor Pro Tem Boyd stated that she would like to see some visual designs to review and to also take a look at where American Fork is going with their concept. Engineer Lewis indicated that he could do that. Administrator Darrington asked when the decision needed to be made for this. Engineer Lewis said that it needs to be soon, they are hoping to hold the final plan review at the end of

November or beginning of December and have this project out to be advertised for construction then. It was decided that the design plans would be emailed to the Council and Director Giles to help speed up the decision process.

7. Discussion on the items for the November 16, 2010 City Council meeting

- a. **Public Hearing to consider for adoption a Resolution (2010-049) amending Title 8 Chapter 1 “Water Works” Subsection 5-D “Water Service Charges,” Chapter 4C “Timpanogos Special Service District” Subsection 12 “Fees,” Chapter 5 “Storm Water Utility” Subsection 4 “Storm Water Utility Fee” and Chapter 9 “City Pressurized Irrigation System” Subsection 2 “User Fees,” by increasing the utility rate fee to adequately support each utility (CITYWIDE IMPACT)**

Administrator Darrington said that the main focus of the meeting will be the public hearing for the utility increase and we will be holding it in the Fire Station bays to accommodate the space that we will need.

- b. **To consider for adoption an Ordinance (2010-19) adopting the Storm Water Management Plan (CITYWIDE IMPACT)**

Administrator Darrington said that we have a Storm Water Management Plan and the Environmental Protection Agency (EPA) is putting pressure on the states to hold the cities a little more accountable on their plans. The state is holding the cities to these requirements and getting more restrictive and we have our plan that we will need to adopt next week because we have to submit it to the state by December 1st to be in compliance. Administrator Darrington said that a copy has been provided to the Council members and that we will have an executive summary to present next week and noted that there will be some potential additional costs to the city to implement this plan, some of it we already have in our budget, some of it we don't.

8. Mayor, City Council and Staff business

- Recorder Kresser reminded everyone that the city offices will be closed this Thursday the 11th in observance of Veteran's Day.
- Director Giles stated that the Veteran's Day program will be held on November 11th at 11:00 a.m. at the Memorial Gardens in the cemetery.
- Engineer Lewis reported that the Mayfield project is close to completion and they were able to pave all of 860 East/2500 West on Saturday.
- Director Bradford stated that the Pleasant Grove Chamber of Commerce is meeting this Friday at the Recreation Center at noon and the speaker will be from Avatar, a high tech startup company that make apps for iPhones.
- Director Young gave an update on a new project that they are beginning the planning and site development process with on the southeast corner of 2000 West and State Street. They are proposing two new buildings, one will be a Technaglass facility and the other would be a

commercial retail building with the focus of locating one or two restaurants. Director Young also pointed out that as part of the development of that site the city has been in conversations with the developer about placing a city welcoming sign and a fountain.

- Chief Paul reminded everyone that the annual Turkey Shoot will take place at the Recreation Center on November 17th.
- Administrator Darrington explained that on our business licenses that we have discussed administratively about our process to make sure that we are accommodating people in a timely manner and also holding people accountable. Administrator Darrington stated that we will need backup from the Council in case there are incidences in which we may have to shut a business down. He then handed out and reviewed the flow chart (exhibit A) that shows the flow process from when a new application comes in to start a business in Pleasant Grove and how it flows through the approval process and the second chart shows the process of what happens when a business is in non-compliance. Administrator Darrington stated that we do have a couple of businesses right now that have been operating without a license and we are close to stopping their business and shutting them down. He said that typically when this happens the business owner is not happy and if they are not happy with staff trying to resolve their issues then they will be coming to the Council so we wanted to have Council understand the basic process and if need be you can call Carol Emery our business license coordinator and she can tell you where they are at in the process.

9. Executive Session

Executive Session to discuss pending or reasonably imminent litigation (UCA 52-4-205(1) (c)).

ACTION: At 7:28 p.m. Council Member Danklef moved to go into an executive session, to hold a strategy session to discuss pending or reasonably imminent litigation (UCA 52-4-205(1)(c)). Council Member Robinson seconded and the motion passed unanimously with Council Members Danklef, Robinson and Wilson voting “Aye.”

PRESENT:

Mayor Pro Tem:

Cindy Boyd

City Council Members:

Val Danklef

Kim Robinson

Jeffrey D. Wilson

Others:

Scott Darrington, City Administrator

Dean Lundell, Finance Director

Tina Petersen, City Attorney

Colleen A. Mulvey, Deputy City Recorder

Marc Sanderson, Fire Chief

ACTION: At 7:46 p.m. Council Member Wilson moved to close the executive session and return to regular session. Council Member Robinson seconded and the motion passed unanimously with Council Members Danklef, Robinson and Wilson voting “Aye.”

ACTION: At 7:46 p.m. Council Member Wilson moved to adjourn the meeting. Council Member Robinson seconded and the motion passed unanimously with Council Members Danklef, Robinson and Wilson voting “Aye.”

10. Adjourn

Meeting adjourned at 7:46 p.m.

This certifies that the Work Session
Minutes of November 9, 2010 are a true,
full and correct copy as approved
by the City Council on December 14, 2010

Colleen A Mulvey, Deputy City Recorder

(Exhibits are in the Work Session Minutes binders in the Recorder's office)