

Pleasant Grove City Council Work Session Minutes
February 12, 2008
7 p.m.

PRESENT:

City Council Members:

Cindy Boyd
Lee G. Jensen
Jeffrey D. Wilson
Mark Atwood
Bruce Call

City Recorder:

Amanda R. Fraughton

Others:

Frank Mills, City Administrator
Gary Clay, Finance Director
Tina Petersen, City Attorney
Richard Bradford, Economic Development Director
Tom Paul, Police Chief
Deon Giles, Leisure Services Director
Ken Young, Comm. Dev. Director
Marc Sanderson, Fire Chief
Degan Lewis, City Engineer
Libby Flegal, Neighborhood Chair

EXCUSED:

Mayor: Michael W. Daniels

The City Council members met in the City Council Chambers at 86 East 100 South, Pleasant Grove, Utah 84062 at 7 p.m.

Mayor Pro Tem Jensen welcomed everyone to the meeting.

1. Opening Remarks

The Opening Remarks were given by Council Member Call.

Mayor Pro Tem Jensen called out the names of the Council Members who were present. These included Council Members Jeff Wilson, Mark Atwood, Bruce Call, Cindy Boyd and Lee Jensen. He excused Mayor Daniels who was out of town on business.

2. Department Report (Administrative Services)

Administrator Mills addressed the Council and said that he'd like to review the 2007/2008 budget timeline. He explained that Finance Director Clay will meet individually with the directors, in February and March, to review the status of their current department budgets. He reviewed the budget time line as follows:

April 1: The directors are to turn in their budget proposals to Finance Director Clay.
April 17: The directors will hold a budget retreat
April 29: Mayor and directors' budget retreat
May 10: Mayor and City Council budget workshop

- May 20: Tentative budget to be presented and adopted
June 3: Public Hearing to approve final budget
June 22: Balanced budget must be approved no later than June 22, as required by State law

Administrator Mills concluded by asking Council and Staff to contact department directors or Finance Director Clay with any concerns they might have regarding the various departments or with items they'd like included in the next fiscal year. He asked if there were any questions on the budget time line. There were none.

Next, Administrator Mills told the Council that the City had received approval for Safe Sidewalk funds to complete sidewalks on 100 E between 100 North and 200 North, on the east side of the street.

Administrator Mills next told the Council that the federal government has a new program for installing improvements on non-state roads. He mentioned that Public Works Director Walker has put in a lot of time and effort in working with this new sidewalk program. The new program allows schools to apply for funding for sidewalk, new crossings and flashing signs. He said that he and Director Walker had met with representatives from the high school, junior high and elementary schools and explained as to how they can apply for some of these funds. It was decided amongst the schools to let the elementary schools apply for this funding. Applications have been submitted requesting funding for sidewalk on 1100 North and for sidewalk and crossings at Manila, Valley View, Mount Mahogany and Grovecrest elementary schools. He said the grant is for \$300,000. The City should know by the middle of March as to whether it qualifies for said funding. The City will reapply for more funds this coming fall.

3. Discussion for items for the upcoming February 19, 2008 City Council meeting

At this time, Mayor Pro Tem Jensen mentioned the consent item regarding the appointment of new planning commission members. Council member Boyd asked as to who submitted names for new members. Attorney Petersen responded that Mayor Daniels meets with prospective members after Recorder Fraughton notifies him of residents who have expressed an interest in serving. Administrator Mills commented that Mr. Mark Ryan had emailed the Mayor of his interest in serving on the planning commission.

a. To Proclaim February 20, 2008 as, "Jess Christen Day in Pleasant Grove City."

Mayor Pro Tem Jensen read this item and noted that, in addition to receiving the "2008 Utah High School Principal of the Year" award, Mr. Christen would be competing at national level for the "National High School Principal of the Year" award later this year.

b. Continued Public Hearing to consider an Ordinance amending Section 10-9B-7 "Yard Requirements," and 10-9B-9 "Building Height," of the R1/Single-Family Residential Zones, of the Pleasant Grove City Municipal Code. The purpose of this amendment is to clarify the rear yard setback requirement, and to establish new guidelines for approving accessory structures based on the proposed height. (CITY WIDE IMPACT) **Continued from the Feb. 6, 2008 City Council Meeting.

Mayor Pro Tem Jensen read this item.

Director Young told the Council and staff that this item had been briefly discussed at a previous

work session, but sent back to the planning commission for further review. It was also scheduled for the February 6, 2008 City Council meeting, but was continued to tonight's meeting. The planning commission is now giving their recommendations on amendments to "Yard Requirements" and "Building Heights" of the R1/Single-Family Residential Zones.

c. Public Hearing to consider an Ordinance regarding Pleasant Grove City's request to amend the infrastructure improvement schedules in Sections 10-8-15 of the A-1/Agriculture Zone, 10-9A-15 of the R-R/Rural Residential Zone and 10-9B-14 of the R1/Single Family Residential Zone. The purpose of this amendment is to establish a new improvement schedule that specifies the improvements required before building permits may be issued by the City. (CITY WIDE IMPACT)

Mayor Pro Tem Jensen read this item and turned the time over to Director Young.

Director Young explained that there are concerns within the City Engineering and Building department with having difficulty obtaining the final improvements within a subdivision development. In some cases, the original developer sells a majority of the lots to different homebuilder companies or contractors without completing all of the necessary public improvements. He said that with the proposed amendment up to 25% of the lots, within the subdivision, may be issued a building permit. Beyond 25% of permits may be issued only upon successful completion of infrastructure improvements, according to the schedule as outlined in the ordinance.

d. To consider approval of the establishment of a Downtown Advisory Board with representative membership of downtown area commissions, businesses and residential properties.

Mayor Pro Tem Jensen read this item and turned the time over to Director Young.

Director Young explained that a group of concerned downtown area citizens had met with Mayor Daniels and staff last week to discuss their concerns with the downtown planning. He reviewed page 3 of the staff report with the Council, which reflects some of the group's recommendations regarding the establishment and makeup of a Downtown Advisory Board. He further stated that it's recommended that the Downtown Advisory Board should consist of 14 people who represent various interests in the downtown area. He said the above citizens group has recommended that the Board include 21 people to serve in the various categories of the Board. However, Director Young expressed that he felt that he felt uncomfortable with such a large group. He asked for the council to review this portion of the staff report. He indicated that the staff report also includes a list of names of people who are interested in serving as volunteers for the Board.

In conclusion, Director Young noted that at the end of the staff report, it states that the city council should charge the Board to return to the City with recommendations regarding the draft Downtown 2020 Action Plan and proposed Downtown Mixed Use Overlay within 2 to 3 months.

Mayor Pro Tem Jensen commented that he had noticed that the membership, as shown in Item "D" of page 2, would be from the downtown area. Director Young responded that they're merely creating a downtown board. Yes, there's a heavy representation of downtown area citizens, but also representation of "at large" that have interests in the downtown area.

e. To declare 1974 American Lafrance 75 foot Snorkel as surplus property.

Mayor Pro Tem Jensen read this item and turned the time over to Fire Chief Marc Sanderson.

Fire Chief Sanderson told the Council that the 75 foot Snorkel fire truck is 34 years old. Its current market value, in mint condition, would be about \$40,000.00. Mayor Pro Tem Jensen asked if the Snorkel truck was worth \$40,000.00. Fire Chief Sanderson replied, no. He indicated that it would cost \$45,000 to do the repair work needed and that's why they're requesting to declare it as surplus property.

4. Mayor, City Council and Staff Business

- Director Giles said that the State had received and reviewed the City's Tree City USA application for Pleasant Grove's re-certification. They have submitted it to the National Arbor Day Foundation with a recommendation that Pleasant Grove has met the required standards and should be approved. He said he will probably receive word within the next three weeks as to whether the City is awarded this honor. The Tree City award will be presented on Arbor Day.
- Council Member Atwood said the Discovery Park is in need of painting. He mentioned that Steve Rogers has expressed that he'd be willing to get volunteers to help give the park a face lift. Director Giles indicated that he will contact Mr. Rogers on this matter. He said that the City will need to start replacing a structure each year at the park. Council Member Atwood suggested that perhaps the City could do a "volunteer day" at that park to spruce it up.

5. Adjourn

ACTION: At 7:28 p.m., Council Member Wilson moved to adjourn the meeting. Council Member Atwood seconded and the motion passed unanimously by Council Members Atwood, Wilson, Call, Jensen and Boyd voting "Aye."

This certifies that the Work Session Minutes
For February 12, 2008 are a true, full and correct
copy as approved by the City Council on
February 19, 2008.

Amanda R. Fraughton, CMC
City Recorder