

***** The EDUCATION & TRAINING, PERSONAL REFERENCES and EMPLOYMENT HISTORY sections may be left blank only if substituted with an attached resume including that information**

EDUCATION & TRAINING

Name & Location of School	Degree	Subjects/Major	Dates of Attendance
High School	<input type="checkbox"/> Yes <input type="checkbox"/> No		
College/University	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Graduate School	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Trade/Vocational School	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Did you attend P.O.S.T. training? Yes No Completion date: _____

Session Number: _____ Location? _____ Training Supervisor: _____

Are you currently a Certified Peace Officer in the State of Utah? Yes No

Additional training: _____

List and current job-related licenses or certifications you hold. (You may attach additional pages, if necessary)

Name/Type Issued By Issue Date Expiration Date

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Describe any special SKILLS, EXPERIENCE, KNOWLEDGE and/or TRAINING that would enhance your ability to perform the position applied for. (You may attach additional pages, if necessary)

PERSONAL REFERENCES

(Other than relatives and whom you have known at least 3 years)

Full Name	Address/Phone #	Business or Occupation	# Years Known

EMPLOYMENT HISTORY

Please include your last 3 positions (or your last 10 years of employment history), starting with your most recent and working backwards in time.

Current or Most Recent Employer: Address: Supervisor's Name and Title: Your Title:	From: Phone: Salary: \$ Hours per Week: May we contact this employer?	To: Per: Yes No
Duties:		
Reason for Leaving:		

Second Most Recent Employer: Address: Supervisor's Name and Title: Your Title:	From: Phone: Salary: \$ Hours per Week: May we contact this employer?	To: Per: Yes No
Duties:		
Reason for Leaving:		

Third Most Recent Employer: Address: Supervisor's Name and Title: Your Title:	From: Phone: Salary: \$ Hours per Week: May we contact this employer?	To: Per: Yes No
Duties:		
Reason for Leaving:		

AUTHORIZATION

Please read carefully before signing

Pleasant Grove City is an equal opportunity employer. All phases of employment with the City of Pleasant Grove are based strictly upon the qualifications of the individual as related to the work requirements of the position. The City of Pleasant Grove is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

I authorize investigation of all statements contained in this application (if I am considered for employment) and hereby authorize previous employers, personal references named, or any other person or persons to whom the company may refer, to give any and all information regarding my background if requested.

I understand that as a condition of this application and any employment, I may be required to submit to testing for the presence of illegal drugs and/or job-related physical ability tests. I hereby consent to such testing.

I understand that as a condition of this application and any employment, I may be required to submit to a criminal background investigation. I hereby give my consent for such investigation.

I attest with my signature below that I have read all of the above statements and understand the same and that all statements made by me are true and accurate to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that any false statements or material omissions may be grounds for refusal to hire, or for immediate dismissal. Additionally, I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between myself and the City of Pleasant Grove for either employment or for the providing of any benefit.

Signature: _____ Date: _____

*** This application is valid for 60 days from the date signed/dated above

Upon completion of this Employment Application, please submit via email to

applications@pgcity.org

or print and return to

Pleasant Grove City Hall

70 South 100 East

Pleasant Grove, UT 84062

Phone: (801) 785-5045 / Fax: (801) 785-8925