



Date of Application _____

Business License Certificate Number _____

New
Transfer

86 EAST 100 SOUTH, PLEASANT GROVE CITY, UTAH 84062
PHONE: 801-785-6057 FAX: 801-785-5667
[www.pgcity.org]

◆ BUSINESS LICENSE APPLICATION ◆

NOTICE: Please complete each statement below. Incomplete applications will not be accepted. Applications must be completed within thirty (30) days. Any application not completed within this time frame, will require repayment of fees and re-application of license.

SECTION A — BUSINESS INFORMATION

Name of Business: _____ Business Phone: _____

FAX Number: _____

Business Address: _____
(Street Number) (Suite) (City) (State) (Zip)

Business Mailing Address: _____
(Street Number) (Suite) (City) (State) (Zip)

State Sales Tax Number (if applicable): _____ Bond Required: _____

State Registration Number / DBA / FEIN (if applicable): _____ Spillman Number: _____

State License Number / DOPL (if applicable): _____ E-Mail Address: _____

[Yes__ No__ May we share your information with the Pleasant Grove Chamber of Commerce? They could be of assistance in helping your business to develop and be involved in the community.]

Nature of Business: _____

Detailed Description of Commercial Business: _____

Will there be any building or remodeling: Yes No Gross Leasable (Area in Sq. Ft.): _____

Commercial License - Property Owner Written Approval: Yes No Are you a Sexually Oriented Business: Yes No

Does Your Business Have an Alarm: Yes No

Will any of the following be a part of the business:

- Fireworks Sales Yes No N/A
- Beer/Liquor Sales Yes No N/A
- Amusement Devices Yes No N/A
- Door-to-Door Sales Yes No N/A
- Motorized Vehicle Yes No N/A
- Bill Posting/Handbills Yes No N/A

PART B — HOME OCCUPATION INFORMATION ONLY

- Will customers visit the home..... Yes No
- Will display or stock of merchandise be at home Yes No
- Will employees be at the house..... Yes No
- Any unusual traffic be created in neighborhood Yes No
- Will parking on roadside be needed..... Yes No
- Will flammable, toxic or poisonous materials be kept at the home Yes No
- What portion of home is to be used for business (25% total structure area)_____

PART C — BUSINESS OWNER INFORMATION

Owner's Name: _____
(If other than sole proprietor, give names of partners or corporate president and secretary)

Home Address: _____
(Street Number) (City) (State) (Zip)

Home Phone: _____ Drivers License Number: _____
(State)

Social Security Number: _____ Date of Birth: _____

➤ **This form is an application for a business license. The receipt for payment of license fees thereof does not constitute being approved to operate a business. The actual license will be issued only when all inspections are completed and signed off by the various City departments and approval is given by the Business License Office. To open and/or operate a business without final approval is a Class B Misdemeanor and punishable by law.**

LIST TWO RESPONSIBLE / AVAILABLE EMERGENCY CONTACTS:

Name: _____ Name: _____
 Address: _____ Address: _____
 Phone: _____ Phone: _____

I UNDERSTAND AND AGREE to comply with all regulations of Title 3 Business License Regulations. **I UNDERSTAND that business shall not commence at this location without first obtaining a business license**, and that inspections of the City Building, Zoning, Fire Officials, and the County Health Officials must first be completed and the building approved by these officials for business activities.

_____ Business Owner's Signature _____ Date

BELOW THIS LINE FOR OFFICE USE ONLY

➤NOTE: INITIAL BUSINESS LICENSE FEE MUST BE PAID WITH CASH, MONEY ORDER, CASHIER CHECK, CREDIT OR OTHER CERTIFIED FUNDS. BUSINESS LICENSE RENEWALS SHALL BE DUE ANNUALLY ON OR BEFORE DECEMBER 31. RESPONSIBILITY OF RENEWAL IS THAT OF THE LICENSEE. FAILURE TO RECEIVE RENEWAL NOTICE DOES NOT EXCUSE THIS RESPONSIBILITY. [Title 3, 3-1-6, Pleasant Grove Municipal Code]

Home Occupation (Conditional Use)	50.00	\$ _____
Commercial/Industrial/Manufacturing	75.00	\$ _____
Residential Solicitation (per individual)	25.00	\$ _____
Transient, Itinerant Merchants, Itinerant Vendors (annual)	100.00	\$ _____
Temporary Street Vendor (one to seven days)	15.00	\$ _____
Auctions	100.00	\$ _____
Seasonal Business Licenses:		
Firework Sales (Per Location)	300.00	\$ _____
Motorized vehicle retail sales (ice cream vendors, etc., 120 days maximum) (\$150 for first six (6) vendors; \$25 for each additional vendor)	150.00	\$ _____
Christmas Tree Lots (permit fee), Farmers Markets, Booths, Stands, etc. (Per Location)	100.00	\$ _____
Alcoholic Beverage License Fees:		
Beer License: Insurance Bond _____ Council Approval _____		
*Retail Fee: Class A or B: \$200.00 Class C: \$300.00		\$ _____
*Application fee (Non-refundable):	100.00	\$ _____
Bill Posting and Handbills	25.00	\$ _____
Amusement Devices:		
Yearly fee for any number or combination of pool/tables, pinball machines, electronic games, juke boxes, as well as any other amusement devices:	50.00	\$ _____
Change of location/transfer fee:	25.00	\$ _____
	TOTAL FEE	\$ _____

DEPARTMENT APPROVAL:
 Health/Agriculture Dept. Approval _____ Fire Dept. Approval _____
 Zoning Dept. Approval _____ Building Dept. _____
 Public Safety Motorized Vehicle Inspection _____ Public Safety Approval _____
 Planning Commission Approval Yes No Date: _____
 City Council Approval: Yes No Date: _____

RESTRICTIONS: _____

