

**Pleasant Grove City
City Council Meeting Minutes
Work Session
Wednesday, May 21, 2024
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Cyd LeMone
Steve Rogers
Todd Williams

Excused: Eric Jensen

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Tina Petersen, City Attorney
Wendy Thorpe, City Recorder
Sheri Britsch, Library and Arts Director
Kyler Brower, Assistant to the City Administrator
Britt Smith, Police Department
Megan Zollinger, Recreation Director
Daniel Cardenas, Community Development Director
Neal Winterton, Public Works Director
David Packard, HR Director
Denise Roy, Finance Director
Andrew Engemann, Fire Chief
Lauren Langston, Intern

Staff Excused: Tina Petersen, City Attorney
Keldon Brown, Police Chief

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

Mayor Guy Fugal called the meeting to order at 4:30 p.m. and welcomed those present.

a. Recognize the Pleasant Grove Fire Department for Exceptional Service.

City Administrator, Scott Darrington, reported that City employees have a mission to provide exceptional service, and an employee who has provided exceptional service to the community deserves recognition. He asked Fire Chief, Andrew Engemann, to speak about Captain Kyle Hardy's exceptional service.

Chief Engemann provided the details of a trench rescue that occurred in March. A trench collapsed at the edge of the City in Cedar Hills. Workers were replacing a sewer line that involved digging a trench that was approximately 12 feet long, three feet wide, and 10 feet deep in between two pieces of concrete. It was a rainy day. Dirt sloughed off from the yard side of the trench and trapped an individual in the trench. He was buried up to his head. American Fork Fire Department was first on the scene, followed by Captain Hardy and his crew. Chief Engemann and Battalion Chief, Jake Larson, were not yet on the scene. Chief Brems from American Fork also called in a vacuum truck.

It takes time to set up for a trench rescue because panels and struts must be placed. As they were preparing for the rescue, Captain Hardy saw the individual buried up to his head and noticed that he was taking his last breaths. Although they were still getting ready and the trench was unsafe, Captain Hardy jumped into the trench and cleared dirt away from the man's mouth. A pump truck arrived later and they were able to clear around his face. The trench was not a safe place, but the firefighters' motto is, "Risk a lot, save a lot. Risk a little, save a little." Captain Hardy could see that the situation was dire. He jumped into the trench and saved the individual's life. Captain Hardy has a history of working in trenches so he was comfortable with the risk but he also knew that it was a dangerous situation. He risked his life to save the individual.

The Medal of Valor is awarded for exhibiting courage above and beyond the call of duty, risking one's life to save another under conditions that put them at extreme risk, and exhibiting one's best professional judgment without jeopardizing the mission of the incident. Captain Kyle Hardy was awarded the Medal of Valor for his selfless actions during the trench rescue on March 26, 2024, and for displaying the exemplary bravery, professionalism, and commitment to serving the community that is inherent to the Pleasant Grove City Fire Department. Chief Engemann thanked Captain Hardy for the example he set for his crew and the entire Fire Department.

A photo was taken with the City Council. Mayor Fugal thanked Captain Hardy and the Fire Department. He commented that the City is very fortunate to have a Fire Department that will do its best to keep everyone safe.

b. Cook Family Park Entry Sign Discussion.

Administrator Darrington introduced Zach Scott from Horrocks Engineering, the Landscape Architect for the Cook Family Park. They requested the City Council's input on the preliminary design for the large entry sign. Renderings had also been completed for the Pump Track. Administrator Darrington reported that he visited the pickleball courts at Discovery Park the previous week and saw children on scooters on the tennis courts, which is not ideal. The Pump Track will be perfect for those children.

Mr. Scott reported that they have been working on the archway concepts for the entry at 600 West for quite some time. It is a substantial archway. The roadway at the entry is over 40 feet wide, and the archway is over 60 feet wide from inside edge to inside edge. They believe the design is structurally sound, timeless, and includes some unique elements. The main arch will be a powder-coated steel girder similar to what is used on freeway bridges. It will be powder-coated in a dark bronze color to match other elements in the park. That allows for a strong material that also has a durable, good-looking finish that will wear well over time. The lighter metal elements on columns and panels are

laser-cut stainless steel with a brushed finish, so they will also weather well and provide a good contrast against the darker colors. The Pleasant Grove City logo will be on one side of the sign, the Cook Family Park logo will be on the other side, and the Cook Family Park lettering will be in the middle. The year the park was established will be at the top. There is space on the panels for sponsors, Council Members, or other additions. The rendering shows an accurate context of what the entry will look like as far as landscaping and the trail crossing.

Night renderings and lighting options were also presented. They are proposing uplighting in the landscape areas adjacent to the sign, light fixtures on top of each column, and individual light features on top of the archway. In addition, backlighting will be built in behind some of the lettering. The panel with the word "Family" is mounted to a translucent material with lighting inside of it. All lights will have color-changing LED bulbs so the sign can be lighted differently for different holidays and events. For example, for Strawberry Days the sign could be red or pink; it could be red, white, and blue for the Fourth of July. Each element can be programmed separately, so there are a multitude of color options.

Mr. Scott noted that a cost estimate is not yet available. Once they receive approval from the City Council, the project will be sent out for bid. They have verified that everything can be constructed, but do not yet have costs.

In response to a question regarding height requirements for tree trimming or other Public Works vehicles, it was noted that there will be other entries to the park for taller vehicles. The north side entrance will not have height restrictions. Mr. Scott stated that the minimum clearance for the sign is 16 feet, which is typically for pedestrian structures on local roads. It should accommodate most vehicles. It is outside of the sight triangle, which goes through the two pedestrian ramps at the crossing.

Mr. Scott reviewed the Skate Park renderings. He indicated that it and the Pump Track have been a collaborative process. Horrocks Engineering created a basis for the design and has been working with the builder to create the final design. The builder is preparing to begin construction. They provided the renderings as a final look before construction commences. He noted that the context shown around the Pump Track is not finalized but the rendering is an accurate description of what the Pump Track will look like. It will have a main entry, a smaller beginner loop, and a path down to the main Pump Track. The Skate Park rendering provides an equal level of accuracy.

Mayor Fugal asked about the 45° angle parking. Mr. Scott stated that the angled parking is on 800 North and 400 North. Parking on 600 West will be parallel only due to the amount of traffic on that road. There is no parking near the sign. Council Members discussed how citizens will access the park from each entry. They will be able to turn right or left from the 800 North exit. There will not be a left turn lane on 600 West into the main park entrance, but there will be a break in the double yellow line. Council Member Anderson raised the concern that if someone is going south on 600 West, they might cross the double yellow line to parallel park on 600 West. Mayor Fugal indicated that it is no different than anywhere else with parallel parking and there isn't a practical way to stop them. It was mentioned that people will also be able to park in the church parking lot.

An example was given of the new Mountain Ridge Park in Highland. People do not want to park at the school and walk 200 yards, so they park on both sides of the roads even though the curbs are red

to denote no parking. They then do not have room for two cars to pass. As 600 West is a main artery in the City, there is a safety concern if cars are parked on both sides and people are also trying to cross from the church. Public Works Director, Neal Winterton, stated that the road is wide enough for parking on both sides to not impede traffic. He suggested leaving the plan as-is and reevaluating if necessary. He also mentioned the possibility of adding a red curb to the west side to prevent parking in front of the homes on that side of the road. Council Member Anderson suggested considering adding a turn lane.

c. Center Stage Agreement Discussion.

Administrator Darrington provided background on the agreement. Center Stage was previously part of Pleasant Grove City. If people signed up for their kids to be in Center Stage, the money was collected by the City, and Center Stage bills were paid through the City. Approximately 10 years ago, the City decided that they would prefer Center Stage keep their own books and the City would contribute \$5,000 per year to their cause. A copy of the agreement was not available for the meeting, but Administrator Darrington confirmed that it contains an out clause.

Center Stage used to practice at the Lyons Center but stopped doing so a few years ago. There was a conflict between Center Stage and the sportsmen using the shooting range. The City also allowed them to store their equipment at the Pipe Plant until the building was demolished a few months ago. The justification for the \$5,000 contribution has been that most of the kids participating in Center Stage were from Pleasant Grove. Administrator Darrington requested the Council's input on the agreement and asked for any research requests.

Council Member LeMone reported that a resident who is involved with the arts reached out to her and asked why the City continues to donate \$5,000 to Center Stage when other programs in the City could use that funding. She believes Center Stage is a wonderful program but they no longer perform or rehearse in Pleasant Grove. The City no longer knows how many Pleasant Grove residents are involved. While she approves of giving some funds to the organization, she feels that there are other organizations based in Pleasant Grove that could really use the money. She suggested that other cities should also donate if the program is being spread out amongst several communities.

Administrator Darrington clarified that, to his understanding, Center Stage has never performed in Pleasant Grove. They have always performed at the Covey Center. The agreement does not provide information on how many Pleasant Grove children participate in Center Stage, so he will need to follow up with them for that information. Council Member LeMone noted that the number could change every year, and \$5,000 is a lot of money that a smaller organization in Pleasant Grove could use. She acknowledged that Center Stage could also use the funds, but she does not believe the burden should be solely on Pleasant Grove if other communities also benefit from it.

Council Member Anderson agreed with Council Member LeMone. She suggested coming up with criteria to justify donations to Center Stage or any group. In this case, it should include a required percentage of children from Pleasant Grove who participate.

It was noted that the City no longer donates to the Utah Children's Choir. Donations to Center Stage have always been made from the General Fund. It has not been taken out of Community Arts and

Recreation Enhancement ("CARE") funds, but it was agreed that doing so in the future would make sense.

Council Member Williams stated that he is a huge supporter of Center Stage, but these are City funds that should be used for citizen-based groups in Pleasant Grove. He expressed interest in keeping it in the same vein, for instance, PG Players or youth groups.

Council Member Rogers asked if Center Stage receives donations from other cities. Administrator Darrington did not believe that they did but he was uncertain. They used to be Pleasant Grove-centric, but he does not have the current data. Council Member Rogers requested details on how Pleasant Grove residents benefit from the donation. One criterion for a donation could be that children from Pleasant Grove receive a discount or some other recognition. Administrator Darrington stated that they provide the City with tickets to their performances. Pleasant Grove is also listed as a sponsor of the programs. Council Member Rogers expressed appreciation for children participating in the arts but stated that if Pleasant Grove City is donating money, he would like to see more Pleasant Grove kids in the program. Discounted tuition might be an adequate return for continuing to donate, but he would like to see specific details.

Administrator Darrington will request information on the total number of children from Pleasant Grove who participate in Center Stage and provide that information to the Council at the next Work Session in two weeks.

In response to a question from Council Member LeMone, it was verified that Pleasant Grove no longer donates to the Utah Children's Choir. Center Stage and the Utah Children's Choir are not Pleasant Grove programs. PG Players is run through the City, as is the orchestra. Council Member LeMone stated that she wants the City to support those groups as much as it can rather than funding private organizations.

d. Staff Business.

In response to a question from Mayor Fugal, it was noted that Ryan Littlelike is now in charge of organizing the Memorial Day program. The program begins on Memorial Day at 9:00 a.m. Administrator Darrington will ensure that the City Council receives the program prior to the event.

Library and Arts Director, Sheri Britsch, presented the following:

- The Arts Commission has been discussing a grant awarding system. Organizations regularly approach the Commission for money and they do not currently have an awards system in place. It might be annual awards that require a simple application each year. She will keep the Council updated.
- The May 4th event with Darth Vader at the library was successful. The stormtroopers colored with the children, and they had a really good time. There was a good turnout.
- The summer reading program begins June 5.
- The Historic Commission's main street walking tour went well.
- She thanked the Council for choosing Stacy Martineau for the employee recognition award. It was well-deserved.

Human Resources Director, David Packard, presented the following:

- Open enrollment ends on Thursday, May 23. Anyone who has not sent in their application needs to do so. He sent out an email reminder that day.
- The Employee of the Year Awards were held a few weeks previously at the recreation center. It was very successful. About 200 employees were in attendance. Stacy Martineau won the Fulltime Employee of the Year. Andy Vinker from the Recreation Department won Part-time Employee of the Year. Both were very well-deserved. A few other service awards were also presented, including the Home Run Award for the department of the year. The award was created by Captain Hardy and his son from a sycamore tree in front of the library. It can be seen at the Administrative Building. The Parks Department won the award. It was great to see and thank all the employees.
- They held meetings last week for open enrollment. If anyone has any remaining questions, they should contact Director Packard.

Recreation Director, Megan Zollinger, presented the following:

- They are getting ready for Strawberry Days.
- Baseball and other spring sports seasons are ending.
- Bike the Hood is on June 7 from 10:00 a.m. to noon. If the City Council would like to participate, they should let her know. Council Member Rogers has been helping them get the word out to downtown businesses. The police and fire departments are participating as well.
- The pool deck has been removed. The next phase of the project is set to begin after Memorial Day, but they do not have a firm date. Photos and information are being posted on Facebook, and they are making sure to share a lot of pictures of the process.
- She has reached out to Big T Recreation regarding a feature for the pool and is waiting to hear back on options that work with the current system. Options and pricing will be presented to the City Council when available.

Parks Director, Deon Giles, presented the following:

- The mowing is behind due to the rain.
- They attended training on the new WeatherTRAK controllers, which are approximately 50 percent installed. The controllers will save both time and water. They run off of local weather stations and will allow for more effective watering.
- Discovery Park has had some diamond lighting issues. As soon as the season is over, they will obtain bids on the new LED lights and get them installed. There was also an issue with The G lights, but it has been corrected.
- All City buildings will have blue lighting for graduation.
- The cemetery will be staffed for the three-day Memorial Day weekend.
- June 1 is Trail Day at Valley Vista. They will be working with the Biking Vikings from the high school.
- He played a sound file of a rattlesnake's rattle that he came across on The G and indicated that there were several rattlesnakes there. They have been seen in Valley Vista and Grove Creek as well. It is the time of year that they come out.
- Strawberry Days and several other events are upcoming.

Community Development Director, Daniel Cardenas, presented the following:

- All Planning Commission vacancies have been filled; there are now seven voting members and two alternates. There will be more vacancies in February 2025. He gave a brief overview of the selection process: Applications are submitted online. They are then forwarded to Director Cardenas, Director Giles, and City Recorder, Wendy Thorpe, who forwards them to Mayor Fugal. The Mayor will schedule interviews for December or January so the positions can be filled in February.
- He has heard from residents wishing to volunteer on the Planning Commission and has been encouraging them to help in other ways, for example, the Beautification Commission, Historic District Committee, or Design Review Board.
- They are working on the yearly Moderate Income Housing Report. The deadline is August 1, 2024. He will present a preliminary report to the City Council soon. The City has five strategies, and in the last report, they had met four. He will be requesting the Council's input on whether the City should strive to meet three, four, or five strategies in 2025.
- The state has mandated that all municipalities adopt a General Plan Chapter regarding water conservancy by January 1, 2025. The Department of Water Resources proposed some ideas. He is attending a seminar on the topic at the end of June and will be working to draft a Chapter that will be most beneficial to the City.

Public Works Director, Neal Winterton, presented the following:

- The National Public Works Week luncheon was held the preceding day. He indicated that Assistant to the City Administrator, Kyler Brower, prepared a presentation to be shown at the end of his report.
- There are a number of projects in progress, which he will detail in emails. He encouraged the Council to reach out with any specific questions. All projects are going well.
- He presented a photograph of the work in progress at 2600 North. Paving is scheduled for next week.
- They have replaced sidewalk, curb, and gutter at various locations around the City. Asphalt patching has also been completed.
- He presented photographs of Water Department staff working on State Street.
- He presented a photograph of staff removing rocks that the vacuum truck could not pick up.
- He presented a photograph of the Streets Department staff channelizing water away from a home during a rainstorm.
- He commended the Public Works staff for their ability to mobilize quickly and take care of issues in unfriendly conditions. He mentioned that after a leak last week, some staff didn't even have time to sleep before being back at work. He also complimented all City staff for their work ethic. A couple of weeks ago, City Recorder Thorpe was out of the office, but she was still making corrections to the meeting agenda. Recently, Kyler Brower added photographs to his presentation with very little notice.
- They had four Transportation Utility Fee road signs created. John Goodman was in charge of creating them and adding reflectors.

- A few roads have received all four treatments: crack seal, leveling, scrub seal, and micro surface. They are approximately one-third of the way through scrub seal, which will be followed by microsurface. Completed roads include 1500 East, 500 North, and 1000 South.
- Meters are going in and parks are in progress.
- Full reconstruction at 200 West will begin shortly.
- A lot of work is in progress.
- He is proud of the staff and what they've accomplished. He also appreciates the Council's courage and efforts to make these projects possible.
- He introduced a video Kyler Brower compiled of a competition held at the Public Works luncheon. Last year, John Sheets, a consultant, won the overall competition through a series of brackets similar to March Madness. This year, it was a "best of five" series. Kyler Brower won the final set. Mayor Fugal and Administrator Darrington were out in the first bracket. Mayor Fugal participated in a dad joke contest where he wore a mustache and was nicknamed Tom Selleck.

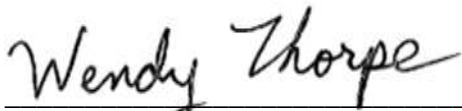
City Administrator, Scott Darrington, presented the following:

- He introduced Lauren Langston, the City's summer intern. She is an MPA student at Brigham Young University.

Lauren Langston is from North Carolina. She completed her undergraduate degree at Virginia Tech and moved to Utah the previous year. She originally thought she wanted to be a chemist, then a lawyer, and then she found the perfect middle ground where she wouldn't have to do a lot of reading but would still be able to serve her community. She will be working with Kyler Brower and Director Packard in Administration. She graduates from BYU in April 2025.

ADJOURNMENT

MOTION: At 5:38 PM Council Member Williams moved to ADJOURN the Work Session. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Williams, LeMone, and Rogers voting "Yes".



Wendy Thorpe, CMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
Wednesday, May 21, 2024
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Cyd LeMone
Steve Rogers
Todd Williams

Excused: Eric Jensen

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Tina Petersen, City Attorney
Wendy Thorpe, City Recorder
Sheri Britsch, Library and Arts Director
Kyler Brower, Assistant to the City Administrator
Britt Smith, Police Department
Megan Zollinger, Recreation Director
Daniel Cardenas, Community Development Director
Neal Winterton, Public Works Director
David Packard, HR Director
Denise Roy, Finance Director
Lauren Langston, Intern

Staff Excused: Tina Petersen, City Attorney

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) CALL TO ORDER

Mayor Guy Fugal called the meeting to order at 6:01 p.m.

2) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Officer Britt Smith.

3) OPENING REMARKS

The opening remarks were offered by Council Member Williams.

4) **APPROVAL OF MEETING AGENDA**

ACTION: Council Member Williams moved to APPROVE the meeting agenda. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Andersen, Williams, LeMone, and Rogers voting “Yes”.

5) **OPEN SESSION**

Mayor Fugal opened the Open Session.

There were no further public comments. The Open Session was closed.

6) **CONSENT ITEMS**

- A. **City Council Minutes:
City Council Minutes for the April 9, 2024, Meeting.
City Council Minutes for the April 23, 2024, Meeting.
City Council Minutes for the April 30, 2024, Special Meeting.**
- B. **To Consider for Approval of Payment No. 6 to HydroVak Excavation for the Pressurized Irrigation Meters Installation Project.**
- C. **To Consider for Approval Contract Change Order No. 1 to J. Lyne Roberts and Sons, Inc. for the BLVD Well Facilities Project.**
- D. **To Consider for Approval Contract Change Order No. 1 to Kilgore Contracting for the Nathaniel Drive Waterline and Roadway Improvements.**
- E. **To Consider for Approval Payment No. 8 to Staker Parson Materials and Construction, a CRH Company, for the Pleasant Grove 2600 North Roadway Improvements Project.**
- F. **To Consider for Approval Payment Report for May 2, 2024, May 8, 2024, and May 16, 2024.**

ACTION: Council Member Williams moved to APPROVE the Consent Items. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Williams, LeMone, and Rogers voting “Yes”.

7) **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

None at this time.

8) **PRESENTATIONS**

- A. **Presentation of Strawberry Days Royalty.**

The City Council was thanked for their support. It was reported that this year's competition was great and the participants did a fantastic job. They will be working on the Legacy Wall over the next two weeks and hope to finish it before Strawberry Days. There will be a lot of foot traffic inside the

recreation center this year. The Strawberry Days Royalty introduced themselves.

Marissa Brown was introduced as Miss Pleasant Grove 2024. Her community service initiative is "Connect Without Tech," which she created to inspire people in the community to have healthy connections at home, at school, and in the community by creating healthy technology habits. Her goal is to inspire and help people in the community to create those habits.

Shaylee Ferrell was identified as the First Attendant. Her community service project is "Adopt an Adventure," which extends recreational opportunities to people with disabilities. This summer, she will be working at the Pleasant Grove Recreation Center. There will be programs for ages 8 to 13, 13 to 18, and 18 plus. She is very excited. Her favorite thing is seeing parents comment on her Instagram posts about their excitement that there is an opportunity like this for their child.

Abby Brucker was introduced as the Second Attendant. Her platform is "Becoming You," a place to grow your self-esteem and confidence. She just completed a service project for Mother's Day, and she will be doing more in the fall in combination with Project Shine (created by former Miss Pleasant Grove, Savvy Allen) and also helping Ms. Brown and Ms. Ferrell with their projects.

Danielle Simko was the Third Attendant. Her community service initiative is "Lead With Light," about inspiring leadership skills through service. She will be completing service projects throughout the summer and into the fall. She encourages people to step up and take the lead.

Ava Cunningham was identified as the Fourth Attendant. Her goal is to increase awareness for people with mental disabilities. Her service project is "The Blue Day Project," which fosters kindness, inclusivity, and understanding for people with autism. She is excited to expand the project this year.

The Strawberry Days Royalty was happy to serve and assist the City Council in any way they can and they encouraged the City Council to let them know if they can help. They were reminded to let Administrator Darrington know about their service projects so they can be posted on social media.

Photographs were taken with the City Council. Mayor Fugal thanked the Royalty for coming and bringing a treat.

9) **PUBLIC HEARING ITEMS**

A. **Public Hearing to Consider for Adoption a Resolution (2024-022) Adjusting and Amending the Revenues and Expenditures of the Fiscal Year 2024 Budget and Providing an Effective Date. *Presenter: Director Roy.***

Finance Director, Denise Roy, reported that all Budget Amendments require a formal amendment and public hearing.

The resolution includes the following:

- A transfer of \$850,000 from the General Fund to the Capital Improvement Fund to cover over-expenditures in Fiscal Year 2023, as well as help fund the proposed Capital Supplementary Summary that has been discussed over the last few months.

- Unforeseen personnel expenses totaling \$50,000. When employees leave, the City pays out their vacation and sick leave. Those expenditures are budgeted in the Enterprise Funds, but not the General Fund. If the full amount isn't required, it will stay in the Fund balance.
- Vehicle and fuel expenses totaling \$75,000. Fuel expenses have increased, which affects the Police, Fire, and Parks Departments, as well as the Streets Division.
- Additional expenses of approximately \$25,000 for the North Valley Animal Shelter. The invoice is calculated based on how many animals are taken in and the shelter's actual expenses, as well as other factors.

Officer Britt Smith reported that the Animal Shelter bill has increased for every city in the district. Because it is a no-kill shelter, they keep the animals longer. As a result, those costs are increasing exponentially. The City is invoiced for all animals that are taken to the shelter. One option to decrease costs would be to do everything they can to locate a dog at large's owner before turning the animal over to the shelter. If they could release it to the owner at the Police Department, it would not be booked into the shelter and incur a fee. There would be some liability involved because they would need to create a temporary holding facility. Captain Smith also noted that pet licenses are deducted from the shelter's invoice. If every pet in the City was licensed, the animal shelter would theoretically be free because residents would be paying the costs through licensing.

Director Roy reported that their fees had been approximately \$60,000, but will be approximately \$85,000 for the current fiscal year. In addition to other factors, the animal shelter also increased its rates. Their fee is almost \$100 per animal. Administrator Darrington noted that Pleasant Grove is part of the board that runs the shelter. It is a Special Service District, similar to the Timpanogos Special Service District (“TSSD”) and North Point Solid Waste Special Service District.

There was discussion on what the cost would be to hold animals temporarily. The City could only hold them for a few daytime hours. The Animal Control Officer would turn any animals over to the Animal Shelter prior to the end of her shift. Currently, animals are picked up and immediately taken to the shelter. Social media is currently the only way to potentially locate an animal's owner.

Administrator Darrington will obtain a breakdown of the cost increase, how many animals are being brought to the shelter from Pleasant Grove and how long they are staying at the shelter, as well as information on citation fees and what percentage of expenses are offset through citations. It was noted that when the Budget is amended, it is done to cover the expenses. Revenue increases do not require a Budget amendment. If revenues go up because more people are paying fines, the net would be lower.

Mayor Fugal opened the public hearing. There were no public comments. The public hearing was closed.

In response to a question from Council Member Rogers, it was confirmed that the amendment is for reconciliation due to expenses being higher than anticipated. It is required for audit purposes. The costs are covered by additional revenues. Revenue over expenditures has been over \$2 million for the last few years, so the money is there to cover the added costs.

ACTION: Council Member Williams moved to APPROVE Resolution 2024-022 Adjusting and Amending the Revenues and Expenditures of the Fiscal Year 2024 Budget and Providing an Effective

Date. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Andersen, Rogers, LeMone, and Williams voting "Yes".

- B. Public Hearing to Consider for Adoption Ordinance (2024-12) Amending the Official Zoning Map of Pleasant Grove City, Rezoning approximately .23 acres of property located at approximately 1330 North 100 East from the R-R ("Rural Residential") Zone to the R1-10 ("Single-Family Residential") Zone, Ralph Van Der Beek is the Applicant. Presenter: Director Cardenas.**

Director Cardenas presented the Staff Report and stated that the City will likely see more of these types of applications in the future. Pleasant Grove is nearly built out, and as a result, many new developments will require rezoning. In the past, over half of Pleasant Grove was zoned R-R. As the City was developed, areas were rezoned. The application is for the Bigelow Family Trust Parcel on 100 East, near 1100 North. It is a narrow parcel with a home at the front and a long area to the rear that was previously used for farming. The applicant is requesting rezoning of the front .23 acres (10,000 square feet) of the parcel. Rezoning only a portion of the parcel will allow the property owner to retain their animal rights for the rest of the parcel. The owner is not interested in subdividing the remainder of the parcel at this time.

The applicant wishes to build a flag lot subdivision. Developers often prefer smaller lots, but the Land Use designation for this area only allows Single-Family Residential Zones R1-12, R1-10, and R1-15. Most lots surrounding the parcel are zoned R1-10. The request aligns with the Pleasant Grove General Plan. The proposal was studied by the Planning Commission and Staff, and both sent their unanimous recommendation for approval to rezone the parcel from R-R to R1-10. In response to a question, it was noted that the house is currently accessed by a driveway on the north side of the parcel. Director Cardenas indicated that he has seen the development plans, but they have not submitted a formal application. They will have one base lot and one flag lot, and the remainder of the parcel will be undeveloped at this time. It can be accessed from 1280 North or 100 East.

Mayor Fugal opened the public hearing. There were no public comments. The public hearing was closed.

ACTION: Council Member Andersen moved to APPROVE Ordinance 2024-12 Amending the Official Zoning Map of Pleasant Grove City, Rezoning approximately .23 acres of property located at approximately 1330 North 100 East from the R R ("Rural Residential") Zone to the R1-10 ("Single-Family Residential") Zone. Council Member Williams seconded the motion. The motion carried unanimously with Council Members Andersen, Rogers, LeMone, and Williams voting "Yes".

10) ACTION ITEMS READY FOR VOTE

- A. To Consider for Adoption a Resolution (2024-23) Authorizing the Mayor to Sign a Public Utility Easement ("PUE") in Favor of Rocky Mountain Power for the Boulevard Well Project on Property located at approximately 150 South and 2000 West in Pleasant Grove, Utah County, Utah County, Utah. Presenter: Director Winterton.**

Director Winterton presented the proposed resolution and stated that the well had been drilled. They

will be placing a building on top of it and equipping it with a motor. The motor needs electricity. Pleasant Grove owns the property and Rocky Mountain Power requires the easement to provide power to the well.

ACTION: Council Member Andersen moved to APPROVE Resolution 2024-23 Authorizing the Mayor to Sign a Public Utility Easement (“PUE”) in Favor of Rocky Mountain Power for the Boulevard Well Project. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members Andersen, LeMone, Rogers, and Williams voting “Yes”.

B. To Consider for Adoption a Resolution (2024-024) Authorizing the Mayor to Sign an Agreement with LC Reserve One, LLC, Valley Grove Exchange 1, LLC.

Director Winterton presented the Staff Report and stated that some people make the frame, some people make the canvas, and some people paint the canvas. This is the frame and canvas for the Saint John Properties Site Plan. The property has existing drainage channels with existing prescribed rights. The developer will relocate those channels to pipes. Once the infrastructure is in place, the City will vacate those easements and create new easements for the pipes. The agreement outlines the developer's and City's responsibilities in regard to the pipes and easements.

ACTION: Council Member LeMone moved to APPROVE Resolution 2024-024 Authorizing the Mayor to Sign an Agreement with LC Reserve One, LLC, and Valley Grove Exchange 1, LLC. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, LeMone, Rogers, and Williams voting “Yes”.

C. To Consider the Request of St. John Properties for a Four-Lot and Two-Parcel Final Subdivision Plat, called Valley Grove Business Park Plat ‘P.’ This Subdivision is approximately 40.02 acres in size and is located on property identified with Parcel #14:054:0162 and bounded by Valley Grove Way, Proctor Lane, I-15, and Pleasant Grove Boulevard, in The Grove Zone–Interchange Subdistrict. *Presenter: Director Cardenas.*

Director Cardenas presented the Staff Report and stated that the subject property is in the Interchange Subdistrict of The Grove, bounded by Interstate 15 and Pleasant Grove Boulevard. The applicant is proposing a commercial subdivision plat, Valley Grove Business Park Plat P, to divide the property into six sections. Four will be ready-to-build lots and two will be large parcels that will eventually also be subdivided. The Planning Commission and Staff, including the Public Works Department and Engineering Department, have reviewed the proposal and forwarded a unanimous recommendation for approval to the City Council.

ACTION: Council Member Andersen moved to APPROVE the Request of St. John Properties for a Four-Lot and Two-Parcel Final Subdivision Plat, called Valley Grove Business Park Plat ‘P.’ Council Member Rogers seconded the motion. The motion carried unanimously with Council Members Andersen, Williams, LeMone, and Rogers voting “Yes”.

D. To Consider Request of Sequoia Development for a Commercial Site Plan for a Hotel, located on Property identified with Parcel #14:054:0162 and Bounded by Valley Grove Way, Proctor Lane, I-15, and Pleasant Grove Boulevard, in The Grove Zone–Interchange Subdistrict. Presenter: Director Cardenas.

Director Cardenas presented the Staff Report. Sequoia Development is requesting a Commercial Site Plan for a dual-brand hotel, Home2 and Home2 Suites, located on Lot 34 of the Valley Grove Business Park. The City Council previously approved the hotel in a different location, and its major specifications have not changed. The hotel will have frontage along Valley Grove Way, with parking to the west. It is a 143-room hotel. The Code requires one parking space for each room. In this case, there will be 126 parking spaces on the lot and 17 spaces outside the lot, which will require a Shared Parking Agreement. The hotel will be a five-story building. It will be exactly 65 feet high and thus meets the permitted use requirements. The elevation plans were reviewed, and it was noted that the front of the building will face the parking lot and interstate.

The Design Review Board reviewed the building's colors and architectural features and recommended approval to the Planning Commission. The Site Plan was then reviewed by the Planning Commission and Staff, who sent a unanimous recommendation for approval to the City Council.

ACTION: Council Member LeMone moved to APPROVE Resolution 2024-10-D to Consider the Request of Sequoia Development for a Commercial Site Plan for a Hotel. Council Member Williams seconded the motion. The motion carried unanimously with Council Members Andersen, Williams, LeMone, and Rogers voting "Yes".

The City Council thanked the representatives from the Sequoia Development Group for attending the meeting, and for bringing business to Pleasant Grove.

11) ITEMS FOR DISCUSSION

A. Continued Items from the Work Session if needed.

Police Captain, Britt Smith, presented the following:

- Dash camera deployment began the previous week. They recently changed providers to the industry standard, Axon. Body cameras were deployed approximately three months previously.
- They hired a new officer, Officer Huhtalla, to fill the position vacated by Sergeant Henderson when he retired in February. The department is now fully staffed. They had been waiting for Officer Huhtalla to graduate from the Police Academy, and he graduated at the top of his class. They are happy to have him.
- He provided an update on the SWAT activity from two weeks ago. An individual who suffers from schizophrenia was off his medication. He got into a verbal altercation with his mother. She left the home. He then had a psychotic episode and began to break into vehicles and scatter stolen property throughout the neighborhood. He also set his neighbor's truck on fire. The Police Department responded, determined that it was arson, and located the suspect. Video evidence was secured. They made contact with the individual, but he refused to come out of his home. Due to his mental state, criminal history, and propensity for violence, they called in the SWAT team, who set up containment and tried to call him out peacefully. They

also sent in a robot and tried to establish phone contact, but he refused to communicate. They deployed tear gas into the home, and he quickly surrendered. He was taken into custody without incident and booked on felony arson charges. The Police Department is hopeful that the courts will provide the individual with the mental health treatment he needs. Without it, he poses a risk to the community. In response to a question, Captain Smith indicated that tear gas is a powder. It gets stuck in the carpet and settles on every surface, so it is very difficult to remove.

- Last week, officers responded to two serious traffic accidents. They backed the American Fork Police Department up on a fatal accident in their city. There was also a car versus motorcycle accident on Center Street with no fatalities.

12) REVIEW AND DISCUSSION OF THE JUNE 4, 2024, CITY COUNCIL MEETING AGENDA.

Administrator Darrington will present the requested information on Center Stage at the June 4 meeting. The Victim Advocate will also make a presentation. The Public Hearing for the Budget will occur at that meeting as well. The Budget will be adopted at the June 24, 2024 meeting. No other agenda items are currently available.

The Memorial Day Ceremony will begin at 9:00 a.m. Monday, May 27.

13) MAYOR AND COUNCIL BUSINESS.

Council Member Anderson expressed gratitude to the Public Works and Public Safety staff. They are great people who sacrifice a lot of their time and take on a lot of work. She apologized for not being at the employee celebration; she was overseas.

Council Member LeMone also expressed her thanks to the Public Works Department. They provide services that are used every day and often go unnoticed. They're working behind the scenes late at night and in every weather condition. Sewer, water, and roads are often taken for granted. They are unsung heroes who don't get enough recognition.

Council Member Williams echoed Council Members Anderson and LeMone's sentiments and thanked the Public Works staff.

Council Member Rogers agreed and expressed his thanks to the great people working in this division. He also congratulated the high school boys' volleyball team for taking their first-ever State Championship over Lone Peak. A lot of great things are happening in the City.

14) SIGNING OF PLATS.

No plats were signed.

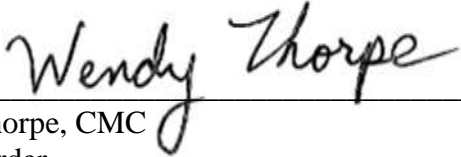
15) REVIEW CALENDAR.

The calendar was not reviewed.

16) **ADJOURN.**

ACTION: At 7:00 PM Council Member Williams moved to ADJOURN. Council Member Anderson seconded the motion. The motion carried unanimously with Council Members Andersen, Rogers, LeMone, and Williams voting "Yes".

The City Council minutes of May 21, 2024, were approved by the City Council on June 24, 2024.

A handwritten signature in cursive script that reads "Wendy Thorpe". The signature is written in black ink and is positioned above a horizontal line.

Wendy Thorpe, CMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)