

ATTENTION HOME OCCUPATION BUSINESS OWNERS

During the 2017 legislative session, the Utah Legislature amended a part of the Utah Code §10-1-203 that addresses local government business license requirements. Under this new law, your home occupation business license may be eligible for an exemption to the business license fee. If your business does not create an additional offsite impact that exceeds the impact of residential use alone, the city cannot charge you a business license fee.

A home occupation business creates an additional offsite impact if it:¹

- Employs people (other than family members living in the home);
- Allows clients/customers/students on site regularly;
- Receives regular deliveries;
- Conducts client meetings;
- Displays signage;
- Utilizes on or off street parking;
- Stores inventory or materials; OR
- Gives rise to any other activity or condition that may have a greater impact on the surrounding area than the impact created solely by normal residential use.

If you feel your business does NOT create an additional offsite impact based on the criteria listed above, please complete the request for exemption on the back side of this letter and return it to the business licensing office. If your request is approved, the business license fee for first time applicants and then for renewal will be waived. Your business license will still need to be obtained and renewed in compliance with the current code requirements, however, no business license fee will be assessed.

If you have already submitted an offsite impact fee certification form, you are not required to fill out another one. TO verify this, your renewal form or last year's business license certificate will show a blank space or nothing entered where a fee amount would appear.

Please feel free to contact the Business License Department with any questions.

Pleasant Grove City
Office of Business Licensing
801-785-6057

¹ An additional offsite impact occurs if the listed activities or conditions occur at the home occupied business location.

HOME OCCUPATION BUSINESS LICENSE
RESIDENTIAL NON-IMPACT FEE EXEMPT CERTIFICATION

LICENSE # _____
(RENEWALS ONLY)

I: _____,

BUSINESS OWNER FOR: _____,

LOCATED AT: _____,

Hereby attest that the business operations I run from my home, do not create any additional offsite impacts in my neighborhood. I have no employees, see no clients or customers, require no off or on street parking and store no business materials at my home. Other reasons as to why I believe that my home occupation business qualifies for an exemption from the Pleasant Grove City business license fee are as follows (please describe any reasons you believe your business your business qualifies for the exemption):

For all of the foregoing reasons, I hereby request that my home occupation business be granted exempt status.

DATE: _____

BUSINESS OWNER: _____

BUSINESS NAME: _____