

Pleasant Grove City Council Work Session Minutes
January 27, 2009
7 p.m.

PRESENT:

Mayor:

Michael W. Daniels

City Council Members:

Mark K. Atwood Excused: Jeff D. Wilson

Cindy Boyd

Lee Jensen

Bruce Call

City Recorder:

Kathy Kresser

Others:

Frank Mills, City Administrator

Tina Petersen, City Attorney

Gary Clay, Finance Director

Lynn Walker, Public Works Director

Deon Giles, Leis. Services Director

Tom Paul, Police Chief

Marc Sanderson, Fire Chief

Libby Flegal, NAB Chair

The City Council Members met in the City Council Chambers at 86 East 100 South, Pleasant Grove, Utah 84062 at 7 p.m.

1. Call to Order

Mayor Daniels called roll for the Council and noted that Council Members Atwood, Call, and Jensen were present. Council Member Boyd will be attending but will be a few minutes late. Council Member Wilson was excused.

2. Opening Remarks

Opening Remarks were given by Council Member Jensen.

Mayor Daniels the indicated that he would like to amend the agenda because he had invited Neil Miller to make a presentation on the Fox Hollow Golf Course. He also said that there is an executive session that will need to be held on real estate and employee competence.

The Mayor gave a little back ground on Mr. Miller saying that he has been with the golf course for a year and right away he was put in as chairman. During that year he had taken the initiative to organize and forecast and dig in. Mr. Miller met Gary Clay and the Mayor with detailed information as to where the golf course is and where they are going from here. The Mayor then turned the time over to Mr. Miller for his presentation.

Mr. Miller said that he had found out that it is more fun to play golf than it is to manage a course. He then told the Council about his background in management. Mr. Miller indicated that the golf course is not the same entity that it was a year ago. They now have a very nice facility and more amenities. They can now host wedding receptions, parties and corporate events along with a name change. Now they have to market the new amenities so revenue can start to generate. He also commented that the course is heading in the right direction but the Council may wonder about that because of the subsidies that the golf course had been asking for. Mr. Miller also said that they are in a catch-up mode because of the construction and the weather from last year. The expenses have far exceeded the revenue. However, the revenue from fiscal year for 2009 compared to 2008 is up, but the expenses are up also, which means that they are still operating as a loss at about \$100,000.00 where last year they were at \$200,000.00. Mr. Miller said the main goal is to generate more revenue but with the other 5 courses in the county that will be hard to do. He then said that he feels that the golf course is going in the right direction. Mr. Miller mentioned that they are doing what they can to cut costs by laying off the seasonal workers a little earlier in the year and they didn't do the final fertilizing on the grounds.

He also indicated that the golf course will need to ask for another subsidy to complete projects like a new computer system to track the customers and what works and what doesn't. The entrance needs to be improved for the wedding receptions and parties that will be coming. Mr. Miller then stated that the golf course is not his, it belongs to the 3 cities, all he can do is manage it the best he can with the talent that is available through the employees of the course.

Mayor Daniels said that Mr. Miller has come forward with a proposal for 2009-2010 business year but staff hasn't had the time to review it. He also said that because of the economy he has asked that the Directors of each department look at their budgets to see where items can be cut out so that we can preserve the level of service that they are giving to the citizens of Pleasant Grove. What can we do to weather the hard times that are upon us? He feels that the golf course is an extension of the City and now is not the time to be spending more money. Mayor Daniels said that if he asked the other departments in the city to cut back, he would ask the golf course to do the same.

Mr. Miller said that he understands the situation but the only revenue that the course has right now is what is coming from the city and they will just have to operate with what they have been given. What needs to happen is that the three owners of the course need to get together and figure out how much will be given to the course to operate on.

The Mayor then thanked Mr. Miller for his presentation. He indicated that he has already told Mr. Miller that he would like to see the cities and the golf course come together quarterly and report on how the course is being managed and how the dollars are being spent. Mayor Daniels then asked if there were any questions for Mr. Miller.

Council Member Jensen said that he would like to comment in response to a comment that the Mayor has made which is about expenses. He indicated that he sent out a report to the Council showing the expenses that have been expended last year and the cuts that they have been trying to make to the budget. Council Member Jensen said that he had seen a mindset change to look for ways to cut expenses and increase revenues. Mayor Daniels responded that it sounds like they are on the right track.

3. Department Report (Administrative Services)

Mayor Daniels turned the time over to City Administrator Mills for the Administrative Services report. Administrator Mills indicated that what he would like to do is to bring the Council up to date as to what is happening at the State Legislature. It has been in the news and everyone is aware that the Governor had been looking at tax cuts. The tax cuts started out as 15% but then there may be a compromise in between a 7% - 15% cut. One thing that is taking place is that if there is a bill with a fiscal note attached then that bill will be "DOA" (dead on arrival). This will cut down on a lot of the bills because the legislature will be looking more at the budget. Some of the people at the legislature are feeling like the cities are not feeling the pinch of the economy, and the league wants to make sure that that the legislature understands that we are all feeling the effects.

Administrator Mills then commented that recently the league sent out a survey asking the cities what their "shovel ready projects" are. If the city had "shovel ready projects" then we might be able to receive some money that would be coming with the federal stimulus plan. The city has submitted this survey back to the league. He also said that the league is now going to send out another survey that will help educate the legislature on how much the city is being affected by the economic downturn and what the city is doing to try and cope with it.

Administrator Mills then commented that another thing the Governor would like to see is the removal of the sales tax on food. A few years ago the State took off their portion of sales tax; however the local government still has their portion on. The Legislative Policy Committee voted to leave the local tax on food. The State legislature had taken the sales tax off of food and tried to compensate for the lost revenue by raising taxes and user fees on other things like mass transit. That plan didn't work because people stopped using the other services due to the bad economy. So the State lost money over all and now this year they are looking at ways to make the revenue up. The State is going to be looking at ways to make that up. The Cities wants to make sure that they are able to leave the sales tax on food for the time being.

Administrator Mills went on to report of the transportation issues. The State has put some of the road projects on hold, but they are still in the process because of the engineering work and preparation work that still needs to be completed before the project can go on. At some point the City is hoping to get large influx of revenue from the Federal Government to help complete these projects.

Then next item that Administrator Mills reported on were the changes that are taking place with the GRAMA (Government Records Access and Management Act) dealing with open meetings. The State wants to standardize the minutes, every City does it different. Right now we don't allow the minutes from the City Council to become available until the City Council has approved them. If the new law goes into effect, the minutes will become available to the public as soon as they are ready to go to council. If the meeting is recorded then that recording will become available to the public three days after the meeting. Another item about records is destroying government records. Looking through the bill someone pointed out that any notes taken on sticky pads or on paper will become a government record so those notes won't be able to be destroyed. The Cities do not want the part of the bill to go through.

Administrator Mills then reported on the issue of water. Last year the legislator passed a bill, that if there is a drought then the potable drinking water will have the number one priority. The agriculture

industry did not like that and there is a move to reverse that so the public water supply doesn't take a priority and the agriculture will be able to have that priority.

Administrator Mills reported that another thing that was being discussed at the legislature is impact fees. When an impact fee study is done and ready to be approved, the way the bill is written who ever prepares the impact fee study they will have to be certified and then the study will have to be stamped and certified that the person that had prepared the study is certified to do so. The State is also looking at changing the impact fee requirement that will allow cities to purchase fire trucks through impact fees that is less than half million dollars. He also said that the other thing with impact fees, the cities will have to itemize out the impact fees and other fees that are being charged. Pleasant Grove is doing that at this time.

Administrator Mills then said than other items that are being discussed is the public hearing requirement for subdivisions they not require that anymore. The legislature is looking at streamlining the process for road vacations.

Mayor Daniels wanted to comment on a few items that Administrator Mills brought up. He started with the sales tax on food. When someone goes to the store they are charged with a 6.25% tax on the food. Only 1% of that tax is eligible to come to a city for funding, and that is an average. That 1% translates into 28% of the cities operating budget. Property taxes count for 16% of the cities operating budget, the two together accounts for 44% of the cities operating budget. He then commented that one simple tweak that sounds like a great idea by the legislature in Salt Lake will have a greater impact on the Cities then anyone can realize.

Administrator Mills then reported on a Directors workshop that was held it was titled "Where do we go from here." He indicated that some of the things that were discussed were the changes that have taken place within the city and the completion of projects. He commented that one thing that he got out of the meeting was that the directors and the city employees want what is best for the citizens of Pleasant Grove. He also indicated that along with that, he went through the budget and asked the directors to come up with budget adjustments that will still provide the best services for Pleasant Grove. Every one of the Directors was able to come up with budget adjustments and felt comfortable with those adjustments. From those cuts there came about a 7% adjustment in the budget which will still provide cost savings and still provide the same level of services for the citizens.

Administrator Mills commented that one of the things that he had been looking at is the Policy and Procedure manual because it is time to review and approve the manual. There are a couple of changes that need to be made; one is against what was approved by Council. That item had to deal with elected officials and whether they can apply for city employment. This item was discussed at the City Council level in May of 2006 but it was continued. The resolution was heard in July of 2006 but was denied by the City Council, but when the manual was written the information that was put in is contrary to the action that was taken. He then said that what he would like from the Council is direction as to what they would like to be done with the information that has been presented.

Mayor Daniels asked for clarification. As he understands it, there was language that was included in the manual that contradicts the Council decision in 2006. The Council did not catch that and until 2008 and we are now recommending that the Council goes back and make changes that will reflect the Council's decision. Mayor Daniels then asked Administrator Mill if his question is if that is the

direction that the Council still wants to go with. Administrator Mills replied that that is right, and if the Council wants to amend the manual will it have to go through another public hearing or if the changes can be made without it.

Attorney Petersen said that this was done by resolution and will not require a public hearing. If the Council wants to leave it as it is worded it will prevent a Council Member from applying for a full time position with the City but it will not prevent a full time city employee applying for a city council position and being elected to that position. She also indicated that there are a number of typo's and other problems with language that needs to be addressed so if the Council would like that change made also, she can do that.

Mayor Daniels then asked the Council what they would like to do. Do they want to direct staff to go ahead and make the changes or does the Council want to rehear this item and then make changes if necessary. After discussion the Council agreed that they would like to have this item brought before them again and discuss it further.

Administrator Mills said that another item that needs to be addressed is that in the policy and procedure manual under Section V-G-(1) "Intra-Office Dating" it states "Employees are not prohibited from dating or entering into a consensual relationship." Staff would like to change that and take out the word "not." Attorney Petersen commented that in that she would like to combine the public safety departments as one which would include the police department, fire department, and ambulance. After discussion the Council agreed that the wording "not" should be taken out and that change can be made with the other corrections that need to be made.

Attorney Petersen then commented that if any of the Council has a copy of their policy and procedures from their employment she would like to review them.

Council Member Atwood questioned when the new manual will be ready for review. Attorney Petersen replied that she would like to have all the changes ready by the first of March and have approval at the second meeting in March.

Administrator Mills said that the last item that he had is recycling. There are two questions that he had. First, does the City want to stay with the contract that we currently have. He indicated that after Council Members Jensen, Atwood and he reviewed the current contract there is a clause that the City can get a three year extension of the contract and two one year extensions after that if needed. The second issue is what the City wants to do about recycling. Does the City want to go with an opt out option, and how much time do we give the citizens to opt out; a 90 day grace period was discussed. Also there was a discussion on whether we allow new residents to opt out or make it mandatory. There was a discussion as to what the length of the contract should be. Administrator Mills commented that whatever option the City goes with there needs to be an education program started so the citizens know what responsibility they will have. The Mayor asked Administrator Mills to do a draft summary of the key points and present it to the Council for review.

Mayor Daniels then went over the agenda for the February 3, 2009 City Council meeting. He indicated that there will be one more consent item that needs to be added and that is adding Laurel Backman-Riddle as a new member of the Board of Adjustment. The Mayor commented that Ms. Riddle has done a fine job as chair for the Downtown Advisory Board and she will be a great asset to

the Board of Adjustment.

4. Discussion of items for the upcoming February 3, 2009 City Council meeting.

The Mayor then read the first item of business from the agenda.

- a. Public Hearing to consider an Ordinance amending Title 8, Chapter 1, Section 4 of the Pleasant Grove City Municipal Code regarding deposits for culinary water service, by removing the Fifty Dollar (\$50.00) refundable deposit requirement and instituting a Thirty Dollar (\$30.00) non-refundable deposit requirement; and establishing a Twenty Dollar (\$20.00) re-connection fee. CITY WIDE IMPACT**

Finance Director Clay said that this is something that Scott Wells, the utility clerk, brought to him a few months ago because of the difficulty of tracking the \$50.00 deposit fee and returning it to the resident. Mr. Wells has contacted other cities to see what process they go through and from that he has come up with this solution to help with the process.

- b. Public Hearing to consider an Ordinance amending Title 10, Chapter 12B/Section 2 “Permitted, Conditional and Accessory Uses” for the purpose of adding Land Use #6397 “Automobile, truck and trailer rentals” in the MD (Manufacturing Distribution) Zone. CITY WIDE IMPACT**

Director Ken Young commented that an applicant has requested that the ordinance be changed to allow truck rentals in the MD zone as a conditional use permit. The most likely zone for this is the MD zone. The conditional use will allow staff to review the site plan and give greater control over the actual plan and how it blends with the zone.

Mayor Daniels commented that he didn't see anything on the agenda about discussion on accessory apartments. There may be some people in the audience that is here for that item. Attorney Petersen said that that discussion will take place on February 24th. The Mayor apologized for any misunderstanding that has taken place.

Director Clay commented that there is one more item that will need to be added to the agenda for February 3rd and that is the approval of the audit that has been completed.

Mayor Daniels said that the next item is the Mayor, City Council and Staff Business. He then mentioned that since Item 7 “elected officials” has already been taken care of with Administrator Mills presentation he asked if it would be okay if the Council heard Item 6 “height in the downtown” before the Mayor, City Council and Staff business. The Council agreed with this.

Mayor Daniels then turned the time over to Director Young for his presentation on Item 6. Director Young commented that when this item was brought to his attention that one of the recommendations from the Planning Commission and the Downtown Advisory Board did not get into the City Council motion when this item came before the Council. He indicated that the minutes from all three meetings have been presented to the Council for review. It is clear that a recommendation was made specifically to amend the wording on the height waiver to limit it to architectural features

and mechanical structures. It was discussed at the Council meeting but was not included in the motion.

Mayor Daniels asked if there needs to have action taken on this item. Director Young replied not tonight, but it was deferred to the meeting tonight as a discussion item. He then asked the Council if they wanted to bring this forward as a possible amendment to the ordinance. Mayor Daniels directed Staff to prepare an amendment to the ordinance stating that the height waiver is for architectural features and mechanical structures and not for the addition of stories for occupancy.

Mayor Daniels then said that there needs to be an executive session and he would like to do it at this time. He then asked the senior staff to attend. He then declared that the executive session is for real property and competence of employees.

EXECUTIVE SESSION TO HOLD A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY (UCA 52-4-205(1)(D)), AND ALSO TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL (UCA 52-5(1)(A)(I)).

ACTION: Council Member Jensen moved to go into executive session to discuss the purchase, exchange or lease of real property (UCA 52-4-205(1)(d), and also to discuss the character, professional competence or physical or mental health of an individual (UCA 52-5(1)(a)(i)). Council Member Call seconded and the motion passed unanimously with Council Members Call, Boyd, Jensen and Atwood voting, “Aye.”

ATTENDING:

Mayor:

Mike Daniels

Council Members:

Cindy Boyd

Mark K. Atwood

Lee G. Jensen

Bruce Call

Others:

Frank Mills, City Administrator

Tina Petersen, City Attorney

Gary Clay, Finance Director

Ken Young, Comm. Dev. Director

Deon Giles, Leisure Service Director

Lynn Walker, Public Works Director

Tom Paul, Public Safety Director

Marc Sanderson, Fire Director

Kathy Kresser, City Recorder

ACTION: Council Member Jensen moved to go back into regular session. Council Member Call seconded and the motion passed unanimously with Council Members Call, Boyd, Jensen and Atwood voting, “Aye.”

Mayor Daniels stated that following up on Ordinance 2005-24, we as an elected body are required to adopt by ordinance the minimum and maximum salary ranges for appointed and elected officials in the City of Pleasant Grove. The last time that it was done was in June of 2005. In 2007 when the Council adopted that operating budget for the 2008 fiscal year, there was a schedule that adopted every individual position of the city of what their minimum and maximum salary range each year if they continued in the same grade and then also a longevity clause that it would start to slow after the first five steps at one year intervals, and then there are five additional steps at two year intervals. He then asked if any of the Staff would be outside the range of what was adopted as part of the budget. Attorney Petersen replied that there is not, but there is one who is at the maximum. She then said that she would like to include a paragraph to the current ordinance that longevity will apply to the appointed officials. Our Ordinance currently doesn't include the longevity compensation schedule but the city is going to include it in the ordinance. She recommended that it be included in the interest of full disclosure.

Mayor Daniels said that in discussion as to how this oversight can be corrected, Staff has asked Attorney Petersen to create a new ordinance that needs to be adopted with the corrected salary ranges that were contemplated as part of the 2007 budget. However, from a practical perspective there is also the fact that we are currently in the middle of a compensation evaluation and the City will have to do this again when the 2010 operating budget is adopted. This will be doing it twice, the first time will be to bring our code into compliance and the second time will be a discussion on the results of the salary survey. A new ordinance will be created and then we will adopt the new ranges for appointed and elected officials.

Council Member Call suggested that this should be done every time that the budget is adopted then there won't be a concern as to whether it was adopted correctly. The Mayor agreed.

Mayor Daniels then said that the next item that needs to be taken care of is the discussion of the water tank and going forward with negotiations to procure the land. He then called for a motion.

ACTION: Council Member Atwood made the motion to direct Staff to negotiate for property for a new water tank for the secondary water. Council Member Boyd seconded and the motion passed unanimously with Council Members Atwood, Call, Boyd and Jensen voting "Aye."

5. Mayor, City Council and Staff Business

The Mayor commended Chief Tom Paul about the two notable incidents that had happened in the Public Safety Departments and the action that was taken. He also commended the fire and police department for sending out a daily report on incidents that have happened in the City and how they are resolved. That is very helpful information to know what is happening in the city.

- Director Clay indicated that he has left a copy of the audit in the Council boxes along with a letter from Gilbert and Stewart that says the City financial statement only had 3 compliance issues. One is ongoing, that is the community and renewal agency fund and the debt service fund that will continue until the RDA's is paid off. The next one is the general fund that has a fund balance that exceeds the maximum allowed, but that is a good thing. The other one is that the City has not adopted a pick-up resolution for the fire fighters but that was taken care of at the last Council meeting.

- Council Member Jensen apologized that the email that he sent out didn't reach the entire Council. It was a lengthy report about what the golf course is doing to create some revenue. He also said that the golf course has a concern about people calling in and requesting the banquet room and then not paying for it because they are staff of the City. He was wondering if the cities should be paying for use of the banquet room and services. Mayor Daniels commented that the golf course has presented to the City and make sure all these concerns are addressed; if they are not then we can address it at that time.
- Council Member Atwood indicated that he went to the Utah Lake meeting and they have gotten 700 ton of carp out and they are still fishing through the ice. The gentleman that runs the program is doing a great job in cleaning up the lake. The next meeting will be about 4 hours trying to create an operating document. He also said that he attended a North Point Solid Waste meeting where they elected a new chair and vice chair. They also talked about a 16" water line that will go through the property and negotiated where that might go. He also stated that they also reviewed the policy and procedures manual.

Council Member Jensen asked if there was any discussion on COSWAY #1 and #2. Council Member Atwood replied that Mayor Johnson indicated that there is a gentleman that wants to fund it.

Council Member Atwood also asked if anyone has heard of TNT Auction to auction of the cities surplus. Administrator Mills said that the City has used them before and what they do is come in and look at the equipment and then they take the best stuff and leave the rest for the City to dispose of. Director Giles said that the next time that the City has an auction they are going to go through the company that the police department goes through.

- Mayor Daniels stated that the meeting for the Canal for the enclosure and the trail will be held on Tuesday, February 10, 2009 at 6:00 p.m. and they have invited the Mayors to attend because they are at the point to where agreements need to be made. Council Member Boyd asked if she should continue those meetings also. Mayor Daniels replied that she should.
- The Mayor then said that there is another matter on the golf course, they had came to the City and asked for a \$25,000.00 emergency bailout plan. He then asked the Council to approve having Director Clay issue a check to the golf course. The Council agreed. Administrator Mills commented that with the way the economy is going and our city is trying to cut back on costs, he felt that the golf course and the Timpanogos Special Service District should follow heed and do the same. The City should only be responsible for the land payment and the bond payment that we are obligated to.
- Mayor Daniels reported that he had a meeting with Timpanogos Special Service District, Larry Bowen and Larry Ellertsen about the order that is coming from the facility. Larry Bowen expressed to those attending the different mitigation activities that is going on with the expansion and management that will help take care of some of the odor. When the discussion got to the point of what will take care of majority of the odor, Larry Bowens position was that is where that board has to decide what they are going to do, he is just an advisory. The Mayor then state that the City is at an impasse with TSSD. The City is

informed Commissioner Ellertsen that there are several high profile, highly lucrative businesses that are being affected and they are ready to file a damageable law suit, but the City was trying to avoid that. The recommendation was made that TSSD cease and desist using the sludge in the composting operation, clean out all the contaminated materials and start the composting operation with just green waste. This should reduce 99% of the smell immediately. It was also suggested that they start one bed out by the lake to see if the changes that have been made will take care of the situation.

Council Member Jensen asked how serious is the group of businessmen taking action. Mayor Daniels replied that it is eminent, the businesses are ready to organize and take action against them.

The Mayor indicated that that is all he had at this time. He then recused himself, because of a potential conflict, from the meeting and turned the rest of the discussion over to Mayor Pro Tem Call.

Council Member Call then turned the time over to Attorney Petersen for a report on the research that she did on the city administrator position that was discussed at the last meeting.

Attorney Petersen reported that she had a copy of the current job description that was adopted in 2007 and the current salary range according to the most recent 2007 salary survey. She said was asked to get the old description and compare with what is current. The old job description was not available, she spoke with Amanda Fraughton, who had the file, and the contract professional that created the new job descriptions and was given a city file with the old descriptions and he said that he did not have that file anymore. She then reported that she had been approached by a recruiting agency indicating that they will do a preliminary review of the applicants and get the applications down to eight or ten applicants for the Council to interview. The recruiting agency indicated that they do a pretty thorough background investigation including a credit report, criminal history, along with an extensive reference check.

Mayor Pro Tem Call asked is Attorney Petersen had gotten a price for this service. Attorney Petersen indicated that she had not. Mayor Pro Tem Call then asked her to spearhead this process and look at 3 or 4 other agencies that offer the same service to get a feel for what it would cost. Attorney Petersen replied that she would do that. Administrator Mills suggested that Attorney Petersen contact the International Association of City Managers, they have a recruitment program also.

Mayor Pro Tem Call said that something that should be brought up at this time is that if any of the department heads or any one that is present now that might be interested in applying for the City Administrator job they should consider recusing themselves from any discussion that is taking place like the Mayor did. He stated that it is not a requirement, just a suggestion.

Mayor Pro Tem Call handed out proposed process outline for selecting a new City Administrator. He then reviewed the process with those present.

Director Clay commented that just looking through the process you will be trying to train a week after you do interviews that doesn't seem feasible. It might be up to 30 days before the person that is hired to be able to come in because of giving notice to their employer. Mayor Pro Tem Call replied that he does realize that someone will have to give notice, but with that maybe they could come in

afterhours or find other ways to come in and get training, maybe over the phone or by email. Council Member Jensen suggested that no interviews take place until after the elections happen that way the new council will be able to participate in the selection. Mayor Pro Tem Call said that that would move everything back and that isn't enough time.

Council Member Jensen commented that he liked the idea of having someone go through and narrow the applicants down to five or six applicants. Council Member Boyd and Atwood agreed. Council Member Atwood suggested that the number be eight to ten applicants for the first round to get a better variety of applicants.

Attorney Petersen interjected that another thing that the recruiting agency said that they will do is to put the applicants in social situations where they will have to interact with the people that they will be working with to see how the chemistry will work.

Council Member Jensen asked Administrator Mills how he felt about using an outside source. Administrator Mills responded that he has sat in on several interviews where they had an outside source do the interviews and from his experience he felt that the elected city officials do a better job of selecting those that they would like to work with, but there is also a risk in doing that.

Administrator Mills then suggested that there are several people in the community that would do a great job in helping select the applicants that could be interviewed; we should look in that direction also.

Mayor Pro Tem Call asked Council if they were comfortable with the timeline that he presented. The Council agreed. He then asked if there was any further discussion, if not he would call for a motion to adjourn.

6. **ADJOURN**

ACTION: At 10:30 p.m. Council Member Jensen moved to adjourn the meeting. Council Member Atwood seconded and the motion passed unanimously with Council Members Atwood, Boyd and Jensen voting, "Aye."

PLEASE NOTE: Newman Estates Plat "E" plat was signed before Council left the meeting.

This certifies that the Work Session Minutes of January 13, 2009 are a true, full and correct copy as approved by the City Council on February 17, 2009.

Kathy T. Kresser, City Recorder