

Pleasant Grove City Council Meeting Minutes
December 3, 2013
6:00 p.m.

PRESENT:

Mayor:

Bruce W. Call - came into the meeting at 6:10 p.m.

Council Members:

Cindy Boyd
Cyd LeMone
Jay Meacham
Kim Robinson
Heather Pack

Staff Present:

Scott Darrington, City Administrator
Dean Lundell, Finance Director
David Larson, Assistant to the City Administrator
Deon Giles, Parks and Recreation Director
Degen Lewis, City Engineer
Kathy Kresser, City Recorder
Ken Young, Community Development Director
Mike Smith, Police Chief
Marc Sanderson, Fire Chief
Tina Petersen, City Attorney

Others:

Sheri Britsch, newly appointed Arts and Culture Director

The City Council and staff met in the City Council Chambers at 86 East 100 South, Pleasant Grove, Utah.

1) **CALL TO ORDER**

Recorder Kresser called the meeting to order and noted that Mayor Call will be late. She also noted that the Mayor Pro-Tem was Lee Jensen, who resigned in August, and another Mayor Pro-Tem had not been elected yet. She then turned the time over to the Council Members to elect a Mayor Pro-Tem for the evening. Council Members Boyd, LeMone, Robinson, Meacham and Pack were present.

ACTION: Council Member Robinson nominated Council Member Meacham to be Mayor Pro-Tem for the December 3, 2013 meeting. Council Member Pack seconded and the motion passed unanimously with the consent of the Council.

2) **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Eric Jensen.

3) **OPENING REMARKS**

The opening remarks were given by Police Chief, Mike Smith.

4) **APPROVAL OF MEETING'S AGENDA.**

There was discussion regarding the order in which certain agenda items will be discussed, and it was decided that items "A" "B" and "C" would be reversed.

ACTION: Council Member Meacham moved to approve the agenda. Council Member Robinson seconded the motion. The motion passed with the unanimous consent of the Council.

5) **CONSENT ITEMS.**

- a. **City Council and Work Session Minutes:
City Council Work Session Minutes for October 22, 2013.
City Council Minutes for November 6, 2013.**
- b. **To consider for approval paid vouchers for (November 21, 2013).**

ACTION: Council Member Boyd moved to approve the consent items. Council Member Meacham seconded the motion. The motion passed with the unanimous consent of the Council.

6) **OPEN SESSION.**

Mayor Call opened the public session.

Engineer Lewis presented Cody Lawrence as a new Civil Engineering intern from BYU that will be working with the City. Mr. Lawrence introduced himself and noted that his primary duties will include collecting data for maps and assisting with office work. The Council asked him where he is from, and he stated that he is from Boise, ID.

There were no further public comments. Mayor Call closed the public session.

7) **BUSINESS.**

A. EMERGENCY MANAGEMENT REPORT. PRESENTER: RICH GUERNSEY.

Mr. Guernsey announced that this is his second year leading the emergency response exercise. The first year was The Great Utah Shakeout, in recognition of the fact that an earthquake is the most likely disaster scenario along the Wasatch Front. This year, by specific request, an earthquake

exercise will not be conducted. A gas explosion was simulated on a residential street in the Grove Creek Neighborhood.

Mr. Guernsey described the scenario. At the bottom of a hill, a group of kids were having a summer party. The previous day, Pleasant Grove Public Works began work on repairing a water line. They left it there over night, and the next day around noon they discovered that they had struck a gas line. The gas leaked into the house and into the sewer. The gas flowed upstream into the sewer, and flowed into a cul-de-sac where children were playing. One of the children smelled the gas, got some matches, and the gas exploded. Pictures of the initial response were viewed.

There was good community involvement, namely from Questar Gas, IHC, American Fork Hospital, The American Red Cross, the LDS Grove Creek Stake, and BYU Audio-Visual Studios. A formal report of the simulation was sent out to all City Council Members. Within that report, there was a link to a recorded video of the exercise.

Mr. Guernsey reported that the neighborhood participation was about 80%, and it should have been 100%. He mentioned that there has been discussion regarding the needs of the public safety facilities. There was a bond hearing that did not pass; however, there is a commitment on the part of the City Council to solve those issues.

In the exercise last year, one of the primary comments was on the lack of adequate communication in the event of a disaster. In an earthquake situation, not only would land lines be lost, but cell phones and some forms of radio communication could be lost as well. Mr. Guernsey explained to the City Council that an alternative means of communication needs to be discussed, and a plan put in place.

Acknowledgment was made to the vast majority of players who took the exercise seriously and remained in character throughout the simulation. It was noted that some of the players did not feel the responders took the exercise as seriously as they should have.

Mr. Guernsey reminded the City Council that last year they recognized that the Emergency Response Plan was out of date. Much effort went into updating the plan so that there is protocol for people to follow in the event of an emergency.

Additional issues that surfaced this year included simulation aids to make it appear and seem more realistic. Mr. Guernsey felt that the more realistic the scenario, the more seriously responders will react. He acknowledged that more preparation for the next year would be helpful in providing better simulations.

Response time issues were discussed. Mr. Guernsey noted that the challenge they face in writing exercises is that real world events take precedence. Coincidentally, throughout this year's exercise there were a couple of real world events that interrupted and took precedence. During that time, people who were calling in for the exercise often received the response that their call would have to wait. As the police and ambulances were responding elsewhere, it meant that the exercise victims were waiting for long periods of time. Mr. Guernsey reiterated that real world events should take precedence, but this particular issue will be discussed in further detail for the next year's simulation.

Mr. Guernsey stated that they were fortunate to get a Utah County backup Mobile Command Post. During this exercise they realized that they haven't been able to get this to work the way that it should. It was also determined during the debriefing that in a real emergency, Pleasant Grove could potentially approach a neighboring city for additional help. However, for the purposes of the exercise, the simulation was conducted only internally. Mr. Guernsey reiterated the high level of community involvement and professionalism that was put into the overall project. He noted that he will not be in charge of the 2014 emergency response exercise, but recommended that the City Council do an activity related to an earthquake drill. He then explained his reasons for abstaining from planning next year's exercise and explained that his intent is to reconnect with FEMA in order to have federal sponsorship for a large-scale exercise in and around Pleasant Grove.

In conclusion, Mr. Guernsey thanked those who participated in the exercise, naming specific organizations, agencies, and various members of the community.

Council Member LeMone asked about the number of participants from the Grove Creek Neighborhood, and Mr. Guernsey responded that there were approximately 50 participants. There was further discussion regarding the frustrations associated with emergency response time. Mr. Guernsey encouraged the City Council to review the comments and feedback that were provided.

Council Member Pack commented that her son participated in the exercise and noted how wonderful it was for him to be a part of the event. She acknowledged all of the time and effort that went into creating the simulation, and how valuable it was for the community in becoming more prepared.

Council Member LeMone echoed her gratitude to Mr. Guernsey for volunteering his time to prepare the exercises in order to better the community.

Mayor Call stated that any elected body would be supportive of Mr. Guernsey's intent to reconnect with FEMA and bring in additional resources for upcoming exercises.

Council Member Meacham inquired as to the number of man hours required to make the exercise a success. Mr. Guernsey replied that he had 10 to 12 committee members who met on a weekly basis for three months. In addition, there were thousands of man hours that went into the project.

B. NORTH POINTE SOLID WASTE. PRESENTER: RODGER HARPER.

City Staff explained that they contracted with Republic Services, who picks up the solid waste and transports it to the North Pointe Solid Waste facility located in Lindon. North Pointe Solid Waste then takes the waste to the landfill. Residents can also pay a fee to drop off items. A group of cities in Northern Utah County have partnered on the project in order provide this service.

Over the past couple of years some cities have decided to go elsewhere for their distribution. For example, a new landfill recently opened near Eagle Mountain, and they have elected to do a direct tow with their waste. Alpine City also left the district in order to use the new landfill as well. The rest of the cities in Northern Utah County are still involved in the agreement. Staff explained that each time a city leaves the district there is a loss of revenue. In turn, the expenses have to be redistributed, which results in slightly higher prices for the remaining cities.

About two years ago, there were negotiations between Republic Services and Allied Waste for the use of Allied Waste's landfill. At one point, Allied Waste considered opening their own transfer station, which would be located in Pleasant Grove. Through that process, North Pointe Solid Waste sent out agreements to all the cities for a 20-year commitment to that agreement. At the time, Pleasant Grove did not want to commit to a 20-year agreement, due to various issues. North Pointe and Republic Services have since renewed their agreement, and it was clarified that they are five-year agreements, with the option to renew. Now that North Pointe and Republic Services are realigned with each other, it would be logical for Pleasant Grove to continue to use their services.

The new agreement by and among the cities of Northern Utah County and the North Pointe Solid Waste District was presented and reviewed. It was noted that the agreement would last through December 2019. Staff explained that it is important to keep all options open; however, some form of commitment needs to be given to North Pointe. After the six years is over, there will be a 13-month notice to exit the contract. It was noted that there isn't a penalty for leaving the contract, but there is for renewing it. The item was to be included on the next meeting agenda so that the City Council has time to research and ask questions. Staff explained that a six-year plan would work for Pleasant Grove.

Council Member Meacham stated that as a board member, he finds it disturbing that a heavier burden is placed on cities within the district when other cities opt out of the agreement. He felt that the proposed agreement would help solidify commitments from the other cities. He also noted that improvements have been made to the facilities which will be addressed within the six-year time frame, which helps eliminate financial obligations.

Council Member Boyd asked why the agreement is for six years rather than five. Rodger Harper explained that they are the Special Service District created by Utah County. Approximately 100,000 customers utilize their transfer station and they rely heavily on revenue generated from commercial and curbside garbage services. He noted that they recently initiated household collection services, including items such as paint and other chemicals, which they will collect free of charge.

Mr. Harper explained that the contract will help provide a retrofit of their facility. He outlined two reasons why this is important. First, to alleviate traffic congestion at the intersection, and secondly, for the eventual construction of the Vineyard connector which cut off at the entrance into the facility. Both factors will help redirect the traffic flow. New roads, scales, and infrastructure will also be constructed. Mr. Harper emphasized that they have already committed to the funding of the projects, which came as a result of selling property to the State of Utah for wetlands as part of a project on I-15. He also noted that these changes will not only be good for Pleasant Grove, but having all the cities commit to the agreement will eliminate the need for higher disposal prices. These factors helped determined the six-year time frame as outlined in the agreement. It will also give North Pointe Solid Waste bargaining power at the end of the contract. The more waste disposal they get the cheaper they can make the prices. Current prices are \$33.50 per ton at the gate, which pays for transportation, landfilling, and operational costs. Salt Lake County rates are \$26 per ton, and will increase to \$28 beginning January 1, 2014. These prices do not account for transportation to the landfill. Mr. Harper felt that North Pointe Solid Waste provides the best rate in the state, as their board has worked hard to make negotiations with Allied Waste to keep the prices low. He noted that they have had a good working relationship with them for the past 20 years.

Mayor Call made further inquiries as to Eagle Mountain's status in the agreement. Mr. Harper explained that according to the current by-laws they are within the district boundaries. Formal action will be required on their part. If they decide to not sign the agreement, the borders will be realigned.

Council Member Robinson asked Mr. Harper how long he has been with the organization. He replied that he has worked with North Pointe Solid Waste for nearly 10 years. She also asked about the depth of the original landfill. Mr. Harper assumed it was about 60 feet deep. She asked if there was any land available for compost. Mr. Harper explained that the only green waste operation in Utah is ground and it is shipped to a landfill in Alberta, Canada, where it is composted.

Mayor Call reminded the Council that action will be taken next week on the matter. He encouraged the Council Members to review the agreement and prepare further questions.

Administrator Darrington clarified that the contract is for six years, with a two-year automatic renewal. After the six years, they have a 13-month time frame to exit the contract if they so desire.

In response to a question raised by Council Member Robinson it was clarified that Alpine's decision was financially motivated. Mr. Harper informed her that Alpine citizens who still use their transfer station pay twice as much as everyone else.

Council Member Pack wanted to know if other cities have already signed the agreement. Mr. Harper informed her that Lehi has signed the agreement. He planned to meet with Highland later in the evening, and with Orem the following week. Council Member Meacham invited Council Members to call with further questions.

C. TO CONSIDER THE APPOINTMENT OF SHERI BRITSCH AS THE NEW ARTS AND CULTURE DIRECTOR.

Administrator Darrington reported that through the interview process, Ms. Sheri Britsch was offered the position of the Arts and Culture Director. One of her many duties will include running the local library. She currently works at the Springville Library and has approximately 15 years of experience. The intention of this discussion item was to appoint her to the new position. It was noted that she will begin January 2014.

Ms. Britsch was present and provided a detailed review of her work history. She noted that she lives in Provo. She reviewed the role she played working at the Springville Library, and explained that she worked with the committee who ensured funding of the library by means of a bond. She rallied supporters for the bond election, which successfully passed in 2008. Ms. Britsch was also on the Architects' Committee that planned the design of the new library. As a librarian she was able to provide input into the facility and available resources. It has now been in operation for a couple of years. She stated that among the individuals involved, there are still no regrets in terms of execution of the project. She was proud to show other people the library because much thought and consideration went into its construction. She noted that the business model was adjusted to provide greater service to clients with fewer staff members. She concluded by stating that she is looking forward to working with the Pleasant Grove Library.

Council Member Robinson invited Ms. Britsch to attend a casual meeting with the Library Board, which was to occur later in the week. Administrator Darrington suggested she meet with City Staff prior to beginning her new job on January 6, 2014. The Council welcomed her to her new position. Mayor Call commended Ms. Britsch for her forward thinking.

ACTION: Council Member Robinson moved to approve Sheri Britsch as the new Arts and Culture Director. Council Member Pack seconded the motion. The motion passed with the unanimous consent of the Council.

Ms. Britsch was sworn in by Recorder Kresser as the new Arts and Culture Director for the City of Pleasant Grove.

D. PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2013-37) AMENDING THE 2009 TRANSPORTATION MASTER PLAN TO REFLECT SHIFTING THE PLANNED REALIGNMENT OF 600 WEST AND CENTER STREET TO A "VISION PROJECT" STATUS WITHOUT A SPECIFIC TIMEFRAME FOR CONSTRUCTION. LAND IN THIS AREA MAY DEVELOP WITHOUT REQUIRING ACCOMMODATION OF THIS PROJECT. PRESENTER: ENGINEER LEWIS.

Engineer Lewis explained that the planned alignment of 600 West and Center Street is no longer needed because there will likely be a time when Trax will come; however, that time had not yet been determined. Therefore, this particular project was changed in the Transportation Master Plan to a "vision project" which reflects the possibility of the alignment at some future date, but does not state a definitive planning timeframe.

Council Member Boyd clarified that the only amendment that will be made in the Transportation Master Plan will be the status change stating "vision project." Engineer Lewis answered affirmatively.

Mayor Call opened the public hearing. There were no public comments. The public hearing was closed. Mayor Call then read the Ordinance in its entirety.

ACTION: Council Member LeMone moved to adopt an Ordinance (2013-37) amending the 2009 Transportation Master Plan to reflect shifting the planned realignment of 600 West and Center Street to a "vision project" status without a specific timeframe for construction. Council Member Pack seconded the motion. A public hearing was held. A voice vote was taken and the motion passed unanimously with Council Members Boyd, LeMone, Meacham, Robinson and Pack voting "Aye."

E. PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2013-38) ADOPTING UPDATES TO THE STORM WATER MANAGEMENT PLAN. PRESENTER: ENGINEER LEWIS.

Engineer Lewis provided the annual Storm Water Management update. He referred the Council to John Schiess' memo, and noted that no significant changes were made. Once the ordinance is formally adopted, it will be posted on the website in its entirety.

Council Member Boyd inquired about changes made to the Grove Area and pipe plant. Engineer Lewis explained that there are two Storm Water plans. The Storm Water Master Plan is for the actual infrastructure, whereas the Storm Water Management Plan is used for the management and operation of the pipes. He clarified that this discussion pertained to the Storm Water Management Plan. Council Member Boyd asked when they will be updating the other plan. Engineer Lewis stated that it was updated last year. The Grove was also completed at that time, and was the reason for the pipe plant purchase. Staff has been meeting with Horrocks Engineering regarding concepts plan for development of the pipe plant property. An exact time frame has not been determined, but they are anticipating that development will occur in 2014.

Council Member Meacham commented that this is a comprehensive plan. He indicated that if they approve this plan as a resolution with the attached appendices, will there be criteria changes that will also require approval. Engineer Lewis answered affirmatively. Council Member Meacham suggested that internet links be included within the report that could direct the reader to specific changes, as opposed to attaching several documents to the report. Mayor Call agreed that every year, new changes be addressed. However, it would be easier to provide specific references to those changes, rather than presenting the whole plan. Engineer Lewis stated that he would follow up with John Scheiss to see what is required by the State of Utah. There was further discussion on meeting those requirements.

Mayor Call opened the public hearing. There were no public comments. The public hearing was closed. Mayor Call then read the Ordinance.

ACTION: Council Member LeMone moved to adopt Ordinance (2013-38) adopting updates to the Storm Water Management Plan. Council Member Meacham seconded the motion. A public hearing was held. A voice vote was taken and the motion passed unanimously with Council Members Boyd, LeMone, Meacham, Robinson and Pack voting "Aye."

F. PUBLIC HEARING TO CONSIDER FOR ADOPTION AND ORDINANCE (2013-39) AT THE REQUEST OF MLC DEVELOPMENT TO AMEND THE CITY CODE BY ADDING ARTICLE C OF CHAPTER 10-13, "RURAL RESIDENTIAL DEVELOPMENT OVERLAY." (THIS ITEM WILL BE CONTINUED TO THE DECEMBER 10, 2013 MEETING.) PRESENTER: DIRECTOR YOUNG.

ACTION: Council Member LeMone moved to continue Item "F" to the date certain meeting on Tuesday, December 10, 2013. Council Member Meacham seconded the motion. The motion passed with the unanimous consent of the Council.

G. PUBLIC HEARING TO RECEIVE COMMENTS ON THE FISCAL YEAR 2013/2014 BUDGET AMENDMENTS. THE PLEASANT GROVE REDEVELOPMENT AGENCY BUDGET IS INCLUDED IN THE FINAL BUDGET. (CITY WIDE) PRESENTER: DIRECTOR LUNDELL.

Director Lundell reviewed the revenues and expenditures of the 2013/2014 Fiscal Year Budget. The approved budget was published in a newspaper of general circulation, and was available for further public review.

Mayor Call opened the public hearing. There were no public comments. The public hearing was closed. Mayor Call then read the Resolution in its entirety.

H. TO CONSIDER FOR ADOPTION A RESOLUTION (2013-047) APPROVING AND ADOPTING THE PLEASANT GROVE CITY'S FISCAL YEAR 2013/2014 AMENDED BUDGET AND PROVIDING AN EFFECTIVE DATE. PRESENTER: DIRECTOR LUNDELL.

ACTION: Council Member Boyd moved to adopt a Resolution (2013-047) approving and adopting the Pleasant Grove Fiscal Year 2013/2014 amended budget and providing an effective date. Council Member LeMone seconded the motion. A voice vote was taken and the motion passed unanimously with Council Members Boyd, LeMone, Meacham, Pack and Robinson voting "Aye."

I. TO CONSIDER FOR ADOPTION A RESOLUTION (2013-048) AMENDING THE PERSONNEL POLICIES AND PROCEDURES PREVIOUSLY APPROVED BY THE CITY COUNCIL, SPECIFICALLY AMENDING SECTION VII "TERMINATION OF EMPLOYMENT" SUBSECTION 1E "INVOLUNTARY TERMINATION" AND PROVIDING FOR AN EFFECTIVE DATE. PRESENTER: ATTORNEY PETERSEN.

Attorney Petersen explained that Mayor Call requested that research be conducted on how other cities handle appointed officials so as to provide continuity in key appointed positions in the City and to provide for limited due process rights in appointed officials' employment. She continued to explain those rights and read directly from the proposed amended Resolution, which states:

"The City Administrator or designee, may conclude that an employee should be involuntarily terminated for no reason (for probationary, part-time, or seasonal employees) or for cause. The City Administrator or designee will complete an Employee Termination Notification."

"At-will Appointed Officials, including, but not limited to, Department Heads, may be terminated without cause by the Mayor only after the Mayor receives a majority (three council members) vote of the City Council. Appointed Officials shall be entitled to 12 weeks of salary as severance pay if terminated without cause, unless otherwise provided for in a written employment contract. Severance pay does not include any other sums due an employee upon termination of employment provided in this policy manual."

Council Member Boyd asked for further clarification on sick and vacation leave. Attorney Petersen clarified that severance pay will not include sick and vacation leave; however a certain percentage will still be paid pursuant to the terms of other sections of the policy manual.

Council Member Meacham inquired about consent approval for employee termination. Attorney Petersen noted that currently the issue isn't clearly outlined. The state statute allows for appointments to receive consent approval from the Council, however, terminations do not. Therefore, clarification on the issue was required. Mayor Call explained that the purpose is to make it equitable on both sides, because the same body and process would apply for both hiring and terminating appointed officials.

Council Member Boyd asked if during the research process there were any cities that did not have this safety net, or clarification to the state statute established. Attorney Petersen noted that out of

the 15 cities researched, there were only one or two cities that did not have something specific in place. However, they did have employee contracts.

Mayor Call pointed out that it takes a group to hire someone, but only one individual to terminate an employee, reinforcing the need to make the system more equitable. The current number of appointed officials was then discussed. Mayor Call explained that severance packages are in place to protect employees against rash decisions. Administrator Darrington also noted that all other city employees have the right to due process. Mayor Call concluded by reading the Resolution.

ACTION: Council Member LeMone moved to adopt Resolution (2013-048) amending the Personnel Policies and Procedures previously approved by the City Council, specifically amending Section VIII "Termination of Employment" Subsection 1E "Involuntary Termination" and providing for an effective date. Council Member Boyd seconded the motion. A voice vote was taken and the motion passed unanimously with Council Members Boyd, LeMone, Meacham, Pack and Robinson voting "Aye."

J. TO CONSIDER FOR ADOPTION AN ORDINANCE (2013-40) APPROVING THE MEETINGS SCHEDULE FOR THE YEAR 2014. PRESENTER: ATTORNEY PETERSEN.

Attorney Petersen noted that this is a housekeeping item, as state law requires the adoption of an ordinance notifying the public of all meetings. Recorder Kresser also attached a schedule to the City Council packets.

Council Member Meacham asked about the purpose of a statement that reads "*...persons designed to be on the agenda must submit an application 30 days preceding the meeting...*"

He noted that the time frame for public noticing is less than 30 days. Attorney Petersen pointed out that this sentence refers to the Board of Adjustment and the Board only meets once per month. This also provides time for the applicant to compile the necessary documentation. Mayor Call then read the Ordinance.

ACTION: Council Member Boyd moved to adopt Ordinance (2013-040) approving the meetings schedule for the year 2014. Council Member LeMone seconded the motion. A voice vote was taken and the motion passed unanimously with Council Members Boyd, LeMone, Meacham, Pack and Robinson voting "Aye."

K. DISCUSSION ON ETHICS COMMISSION INTERLOCAL AGREEMENT. PRESENTER: ATTORNEY PETERSEN.

Attorney Petersen noted that this is just a discussion item, and that if the City is interested in pursuing this agreement, there is a process by which to join. The State Legislature adopted a new statute last year that established an Ethics Commission to investigate ethics violations of elected officials and city managers. The State law says that cities can adopt their own process for handling these claims or default to the State process. The Utah County City Attorneys have been discussing the possibilities of forming a group to handle ethics complaints. The draft Interlocal agreement in the packets was what has come from those discussions.

Administrator Darrington stated that the State of Utah has their own process, but Pleasant Grove City staff prefers that city governments have better control over ethics complaints. He also noted that not all of the cities in Utah County are planning to participate in this agreement. Mayor Call asked if interest levels were expressed by both attorneys and city managers. Administrator Darrington answered affirmatively, noting that there are five cities in Davis County that have already formed a similar agreement. The agreement in Davis County includes city managers as well as elected officials. Attorney Petersen informed the Council that she will circulate the changes made and receive any comments that people may have. There was further discussion regarding actions to take for conflicts of interest, as well as various situations in which the Interlocal Agreement would apply.

Council Member LeMone asked what the advantages and disadvantages would be if they decided to participate in the agreement. Mayor Call noted that it would be beneficial to have individuals familiar with city government conduct inquiries and present the findings, rather than have elected state officials conduct the process. The Council agreed that further research and communication with the other cities would be helpful.

8) **NEIGHBORHOOD AND STAFF BUSINESS**

Director Young shared that there will be a long agenda for the December 10, 2013, meeting.

David Larsen, Assistant to the City Administrator, reminded everyone about an upcoming Chamber event, which will be Christmas piano concert. Admission will be \$15.00 per ticket.

Chief Sanderson commented on the Emergency Response Exercise for 2014, and agreed that an earthquake drill would be beneficial.

Chief Smith stated that he, along with Scott Darrington and other staff members, were able to attend the U.S. Attorneys Awards Ceremony to watch one of their detectives, along with a detective from Orem, receive an award. He then read a statement outlining the work these detectives accomplished.

Engineer Lewis reported that the City is going to open the bid for the traffic signal.

Administrator Darrington announced that the Recreation Department was the winner of the City Games, and that a luncheon will be held in their honor. He invited all to attend. He also reminded staff that next year's retreat will be held on February 7th and 8th, 2014.

9) **MAYOR AND CITY COUNCIL BUSINESS.**

Council Member Meacham reported that he received an email for a black tie event for the Fire and Police Departments. He asked if this was a City sponsored activity, as there was not very much information provided. Administrator Darrington did not have much information on the event either. He stated that he would relay more information as it becomes available. It is not a City sponsored event.

Council Member LeMone thanked Director Giles and his crew for all of their work on the tree lighting ceremony, as well as for all the lights around town.

Council Member Pack shared that the Marriott School of Management has a program called Marriott on Board, which basically combines the students of the MBA and MPA programs and teaches them how to be effective board members for non-profit administrations. As part of the program they select various organizations and appoint non-voting students to serve as members on each respective board. The director of this program reached out to Council Member Pack and expressed interest in having students participate in city organizations as well. Council Member Pack replied to the director, and expressed her thoughts of having students participate with the Chamber of Commerce as being a better fit.

Council Member Boyd reported that she, along with others, met with Allied Waste about the remarketing of recycling. Administrator Darrington put them in contact with Scott Wells to start creating a new flyer or campaign to renew the community interest. He was working on encouraging people to replace secondary garbage cans with recycling cans, which would also save them money. Council Member Pack suggested providing the option of trading in garbage cans for recycling cans.

Council Member Boyd also reported that there was a complaint regarding the Season's Greetings sign not being on the roof this year. Director Giles noted that it is a safety concern so they put it on the lawn instead.

Mayor Call reminded the Council to review next week's meeting agenda.

10) **SIGNING OF PLATS.**

There were no plats to sign.

11) **REVIEW CALENDAR.**

The December calendar was distributed to Council Members.

12) **ADJOURN.**

ACTION: Council Member Pack moved to adjourn the meeting. Council Member Boyd seconded the motion. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at 7:50 p.m.

This certifies that the City Council
Minutes of December 3, 2013 are a true,
full and correct copy as approved by
the City Council on _____

Kathy T. Kresser, City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)