

**Pleasant Grove City Council Work Session Meeting Minutes**  
**May 14, 2013**  
**6:00 p.m.**

PRESENT:

Mayor:

Bruce W. Call

Council Members:

Cindy Boyd  
Kim Robinson  
Jay Meacham

Excused:

Lee G. Jensen, Council Member  
Cyd LeMone, Council Member

STAFF PRESENT:

Scott Darrington, City Administrator  
Dean Lundell, Finance Director  
Degen Lewis, City Engineer  
Tina Petersen, City Attorney  
David Larson, Assistant to the City Admin  
Deon Giles, Parks and Recreation Director  
Kathy Kresser, City Recorder  
Mike Smith, Police Chief  
Marc Sanderson, Fire Chief  
Ken Young, Community Development Director  
Lynn Walker, Public Works Director

Other:

Cory Davis, Timothy Family Representative  
John Schiess, Horrocks

The City Council and staff met in the City Council Chambers at 86 East 100 South, Pleasant Grove, Utah AT 6:00 p.m.

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1) **CALL TO ORDER**

Mayor Call called the meeting to order and noted that Council Members Robinson, Meacham, Boyd, were present and said that Council Member LeMone would arrive at 6:30 p.m. Council Member Jensen was excused from the meeting. *Note: Council Member LeMone did not attend the meeting.*

1) **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Robinson.

2) **OPENING REMARKS**

Opening Remarks were given by Director Lundell.

Mayor Call stated that following the work session there would be a short executive session to discuss personnel issues.

3) **METROPOLITAN WATER DISTRICT OF SALT LAKE AND SANDY TO PRESENT AN UPDATE ON THE SALT LAKE AQUEDUCT.**

Aaron Norton from the with Metropolitan Water District of Salt Lake and Sandy, stated that they visit the City every three to four years and give an update on what the water district has been working on and what they are looking forward to in the future. He stated that the District was organized in 1935 by the Utah State Legislature and is currently administered by a Board of seven Trustees. He reported that they own and operate several facilities, including the Salt Lake Aqueduct, which operates in a portion of Pleasant Grove.

Mr. Norton stated that the Salt Lake aqueduct is 42 miles long with a 69-inch interior diameter x 84-inch diameter outside. The aqueduct runs from Deer Creek Reservoir, up Provo Canyon, through Utah County, and then up into Salt Lake County. Mr. Norton indicated that the Water District's current activities are divided into four groups that include a survey program, an encroachment program, a pipe draining assessment, and a general aqueduct inspection and assessment.

Mr. Norton reported that they have surveyed roughly 3.17 miles of the aqueduct through Pleasant Grove. Once the aqueduct has been surveyed, they mark where the center line is. If they own the property where the center line is they will add property corners for future surveyors to see. Mayor Call asked about the frequency of the markers. Mr. Norton reported that there is not any standard for distance of the markers, but they try to set the markers next to structures and ensure there is a line of sight.

Mr. Norton explained that his presentation handout was color coded with the red line as the Salt Lake Aqueduct. The red shaded areas identify property owned by the district, the blue shaded areas are easements owned by the district, and the green shaded areas are a different type of easement. The green circles on the map represent drainage structures. Council Member Meacham asked if the drainage structures are remnants of original project structures that are no longer used. Mr. Norton said that each structure has a different story and use. Council Member Meacham asked if any of the structures would be usable pieces that the Water District could coordinate with the City for a multi-use. Mr. Norton stated that the District would be open to looking into that type of arrangement. He added that there is a trail that runs through the area that could be improved and used.

Council Member Meacham asked what the aqueduct looks like. Mr. Norton reported that it varies and that the aqueduct is a gravity system with a series of inverted high points. Each high point has a vent that drops down to a low point for blow-off. At the lowest points there is 200 PSI.

Mr. Norton stated that once the property has been surveyed they identify people, utilities, or entities that have utilized a portion of the aqueduct corridor. He stated that they want to maintain access, provide reasonable constructability in order to keep costs down, and maintain security. For a number of years the aqueduct went unnoticed and they are now trying to change that and meet annually with property owners who own property under the easements or that have property that borders the Water District's property. There are 60 property owners in Pleasant Grove with that type of property.

Mr. Norton stated that once the survey has been completed they will contact homeowners. There are not currently any homeowners in Pleasant Grove that the Water District is working with and there are no areas in the City with immediate needs. He stated that the goal of meeting with property owners is to create an agreement that states that the District is allowed to use the Salt Lake

Aqueduct corridor for certain uses, which protects the homeowners as well as the District. The agreement is recorded on the property.

Mayor Call asked if there is a way for the District to know when there is a change in property ownership. Mr. Norton stated that there is no way for them to know, but that they have two full-time inspectors that watch for these types of changes. If they see for sale signs, or know of properties that may be in flux, they reach out to the property owners.

Mr. Norton stated that the blow-offs are used to drain the aqueduct. Depending on where the two nearest high spots are will determine how much water needs to go out through that drain. There are currently four blow-offs in Pleasant Grove. He stated that the District has worked with Pleasant Grove's staff and will continue to do so to determine how to properly drain the aqueduct. Once all information regarding drainage is acquired, the District puts together an agreement that states how much water the District will blow-off and at what rate. He added that there will be at least 48 hours contact with the City. He noted that they keep the system as transparent as possible.

Council Member Meacham asked if the blow-off is a controlled release or if there is a State requirement that they have to meet. Mr. Norton stated that there are valves on each of the blow-offs that can be opened and closed to control the release rate. He explained that many of the easements stipulate what the flow rate can be and that rate is typically five cubic feet per second. The blow-offs are operated every six weeks. That operation is a matter of partially opening them for less than one minute. The only time the blow-offs are fully opened is during an inspection.

Mr. Norton stated that there is an above ground aqueduct inspection. Inspectors go property to property on a daily basis looking for leaks in the pipe, new development, encroachment onto the corridor without the District's knowledge, and other issues. Annually there is an internal aqueduct inspection. The aqueduct has been divided into five sections in order to perform the internal inspection. For the internal inspection the pipe is drained. The inspectors then get into the pipe and walk the entire distance and examine the joints. He reported that the pipe is nearly 100 years old and is in very good shape. Segments of pipe are repaired as necessary, but they are not anticipating full replacement for a long time. Mr. Norton stated that they are working on scheduling an inspection for the section in Pleasant Grove.

Mr. Norton invited the Council to call them at any time if they have any questions. Council Member Meacham asked if the entire pipe is referred to as an easement. Mr. Norton stated it is referred to in general as a corridor because there are easements as well as ownership. He added that there are sections around older roadways where they only have permits.

4) **DISCUSSION ON AGENDA ITEMS FOR THE MAY 21, 2013 CITY COUNCIL MEETING.**

- a. **Terry Marchbanks to present four Pleasant Grove contestants who will be participating in the Miss Utah Pageant. Aly Johnson Miss Pleasant Grove, Chelsi Richards Miss UVU, Kylee Anderson Miss Utah County and Chelsi Lukens Miss Rocky Mountain.**
- b. **Shane Marshall, UDOT, to do a presentation on the reconstruction of State Street from 100 East Pleasant Grove to 2000 North Orem.**

- c. **Status update of the Bicycle and Pedestrian Trails Master Plan, with a decision regarding the location of the Bike Park. Presenter: Saffron Capson**

Mayor Call stated that they will be taking action on the Biking and Trails Master Plan. He asked Community Development Director, Ken Young, to provide any information staff has to the Council ahead of time. Director Young stated that there are two main locations that need to be decided on. Council Member Boyd wanted to look at the locations ahead of time and asked where they were located. Director Young stated that one is at the mouth of Grove Creek Canyon. The City does not own this piece of land, so it may make sense to look at the Wade Springs property off of 1400 East.

- d. **Continued Public Hearing to consider for adoption an Ordinance (2013-12) the request of Scott Bishop to rezone a portion of Lot 7 in the Canyon Brook Subdivision from an RR (Rural Residential) Zone to R1-20 (Single Family Residential) Zone located at approx. 359 West 2900 North (MANILA NEIGHBORHOOD) Presenter: Director Young (Continued from the May 7, 2013 meeting)**

- e. **Public Hearing to consider for adoption an Ordinance (2013-15) to amend Chapter 10-11, adding Article J, "Residential Agriculture Overlay", providing for the increase in development of agricultural uses and facilities on properties in residential zones. Presenter: Director Young**

- f. **Public Hearing to consider a proposal to apply the Residential Agriculture Overlay on the Fugal property located at 500 West 1100 North. (NORTH FIELD NEIGHBORHOOD) Presenter: Director Young**

- g. **Public Hearing to receive input on and to consider approval and adoption of an Ordinance (2013-16) for the 2013 Storm Water Master Plan and Impact Fee Facility Plan that contains proposed revisions to Pleasant Grove City Storm Water Master Plan and Impact Fee Facility Plan which identifies the demands placed upon existing public facilities by new development activity and the proposed means by which the City will meet these demands. All interested persons will be given reasonable opportunity to be heard. Written comments are welcome; and providing for an effective date. Presenter: Engineer Lewis**

Mayor Call stated that item "G" will be approval for the Storm Water Master Plan and impact fees. Administrator Darrington commented that there will be discussion on this topic tonight, and a decision made at the next meeting.

- h. **Public Hearing to consider for adoption an Ordinance (2013-17) to amend Chapter 10-11G, Downtown Mixed Use Overlay Zone (DMU) of the Pleasant Grove City Code, amending provisions regarding project design, open space, landscaping, design features, etc. and providing for an effective date. (OLD FORT, LITTLE DENMARK, AND STRINGTOWN NEIGHBORHOOD) Pleasant Grove City Applicant Presenter: Director Young**

- i. **Public Hearing to consider for adoption an Ordinance 2013-18) to amend Chapter 10-11G, Downtown Mixed Use Overlay Zone (DMU) of the Pleasant Grove City Code, amending provisions regarding density, parking and the expansion of existing multi-family developments; and providing for an effective date. (OLD FORT, LITTLE**

**DENMARK, AND STRINGTOWN NEIGHBORHOOD) Zane Morris – Applicant –  
Presenter: Director Young**

Mayor Call stated that items “H” and “I” are tied together. Director Young stated that the senior housing information has been separated from the Thorneberry project so that there are two separate public hearings in order to avoid confusion.

**5) DISCUSSION ON TRANSPORTATION MASTER PLAN FOR 800 NORTH 100 EAST.  
Presenters: Engineer Lewis and Director Young.**

Director Young stated that Cory Davis, representing the Timothy Family, was present at the meeting. He stated that the Junior High School is located at 800 North and 100 East and there have been discussions in the past regarding whether the extension of 800 East should be connected to 100 North. He noted that the City has not currently made a decision about how to proceed. The connection is currently on the Transportation Master Plan, but recently a question was raised about whether a small strip of property in the area should be purchased by the City for a future roadway extension. The City previously declined to make the purchase, but no decision had been made about what to do with that property and the road extension.

Director Young stated that the Timothy family, who owns property on the strip of road in question, would like to develop their property. The Timothy family proposed creating a cul-de-sac that would allow them to access the property. Their request was denied at the time, but the Timothy family would like to move forward and needs to know what will be required of them. It was recommended that the City make a decision about what they want to happen with the road.

Council Member Boyd was opposed to the road connection all the way through to 800 North. Council Member Robinson was not necessarily opposed but stated that the City has put the Timothy family and others in a bind numerous times because of their failure to make a decision. Council Member Meacham wanted the connection to be made. Mayor Call stated that having two Council Members not present will make reaching a decision difficult.

Mayor Call stated that the City needs east to west traffic flow corridors in an area where they currently do not have any. It was noted that there is only one road that connects east west to Canyon Road. He added that the City recognizes that they have made things difficult for the people who want to develop because of their indecision.

Timothy Family Representative, Cory Davis, stated that in the past they have developed plans for both the cul-de-sac if the road is connected to 800 North and other plans that approval has never been granted on. At one point the City agreed to purchase a piece of land from the Timothys but the sale fell through. Mr. Davis stated that they cannot make progress until a decision on the Master Plan is reached.

Mayor Call asked staff if the Master Plan will have to be changed if the Council decides not to push the road go all the way through. City Attorney, Tina Petersen, stated that the Master Plan would have to be changed at which time the Timothy family could follow the typical approval process.

Council Member Robinson stated that in previous meetings there have been lengthy discussions regarding safety. She thought that if the road goes all the way through it would insert UDOT and trigger a traffic light. City Engineer, Degen Lewis, clarified that the Junior High on its own is likely to never have sufficient traffic to signalize the intersection and putting the street in will not

necessarily trigger a light. Council Member Robinson asked Fire Chief, Marc Sanderson, if adding the road would increase public safety. Chief Sanderson stated that the street would definitely increase safety because they would be able to go up 100 East which would save a lot of time.

Police Chief, Mike Smith, stated that as a citizen who used to live in the area, he thought having the through street would be convenient. Council Member Meacham asked when the transfer from State to County will take place. Engineer Lewis said that UDOT will not take over North County Boulevard until construction is complete, and they do not have a final date. He did not know if legislative action is required for the transaction. Council Member Meacham asked if Engineer Lewis thought it would be easier to work with the State or County with respect to signalization. Engineer Lewis reported that neither the State nor County have or is likely to spend money on it.

Council Member Robinson asked if the Master Plan offers an option for access east or west. Engineer Lewis stated that this is the location where improvements have been laid out. 800 North continues to the west to 1300 West. The rest of the corridor is complete. Council Member Meacham asked about the process for changing the Master Plan. Engineer Lewis replied that it will go before the Planning Commission as a public hearing, then the City Council will also hold a public hearing. Attorney Petersen said that this kind of change is technically an amendment to the General Plan, so the same due process is required as for any amendment.

Mayor Call reported that the Council needs to make a final decision to allow for the citizen to begin development. He noted that the full Council needs to be present and he would also like full participation by staff regarding what is appropriate for this plan. Administrator Darrington stated they would get the matter on the Planning Commission agenda soon in order to revise the Transportation Master Plan. It was reported that the Planning Commission can make a recommendation to the Council who can then act accordingly.

Mayor Call asked to have a written report distributed to all staff and Council Members. Administrator Darrington expected to take action quickly. Council Member Robinson had seen a detailed presentation at some point from the PTA and wanted to have a written statement from the school district regarding what they would like to happen.

Mayor Call informed Mr. Davis that they will move the process along as quickly as possible. The public hearing was scheduled with the Planning Commission for June 13.

**6) DISCUSSION ON 2013 STORM WATER MASTER PLAN AND IMPACT FEE FACILITY PLAN. *Presenter: Engineer Lewis.***

Mr. John Schiess presented the Storm Water Master Plan and Impact Fee Facility Plan and stated that they have been working on the plan for over one year and are ready for finalization. He identified the chapters as Background and Summary, Water System Analysis, Storm Water System Analysis, Storm Water System Improvements, and the Impact Fee Facility Plan.

Mr. Schiess stated that the section titled Background and Summary gives a general background of the City, population projections, secondary water, etc. After reviewing population projections from the old Master Plan a decision was made to keep the same numbers. A definition of ERU, (Equivalent Residential Unit) was established. This enabled a comparison between different types of development. Mr. Schiess stated that a standard residential lot includes roughly 4,400 square feet of impervious area such as rooftop, driveway, and sidewalk. He explained that this was then

adjusted for other areas that provide detention and limits the type of flow in commercial areas. He stated that an adjustment factor was developed to account for the differences.

Mr. Schiess stated that the second chapter pertains to Storm Water System Analysis. He reported that the first step was to determine the desires of the City and what they want to provide to their citizens. He explained that the Master Plan will account for a 25-year storm. With a bigger storm there will be flooding potential, but the cost to create a larger system is not worth the small possibility of needing it.

Mr. Schiess stated that the previous hydraulic model was updated to include new pipes, detention basins and other updates. On a regular basis the City wants to be able to input new data in order to avoid such a lengthy process next time the Master Plan has to be updated.

Mr. Schiess stated that after the model was updated they began a hydraulic analysis. The three key things they wanted to accomplish were described. First, the City must limit the outflow to downstream capacities in certain areas. He explained that the main line that runs through Lindon has a 60-foot per second capacity. The City needs to match that by adding detention. The second key item is to shift the detention north of State Street. In previous discussions it was determined that the City wanted to save the ground south of State Street due to its higher economic development potential.

Mr. Schiess stated they also want to equalize the design requirements. The City as a whole had a set of design requirements with a separate set for the 2000 West corridor. There were a few areas where they were not able to bring to the Master Plan design, but the majority of the City's design requirements remained the same. He stated that there is a required 30-foot buffer area along the freeway and they are proposing to have that space available for storm water storage.

Council Member Boyd asked if the 30-foot buffer requirement is new because she did not think that all of the businesses had that large of a space between their buildings and the freeway. Mr. Schiess explained that all buildings should have the 30-foot separation, and some have their own detention. Mayor Call asked if the City will have to retro fit any of the buildings along the freeway. Engineer Lewis stated that they will not have to retro fit anything.

Mr. Schiess stated that in previous discussions a decision had to be made about detention in the Grove area, and running a large channel to the lake. By doing this they would be able to upsize the pipes under the freeway. Having an outlet that runs all the way to the lake will require less of a need for restrictive detention basins in the Grove area because they can flush things out of the City more quickly. In order to do this the City would have to get permission from the property owners. To date there did not seem to be any opposition. Council Member Meacham stated that this option would require a financial commitment from the City. Mr. Schiess stated that it would be more costly to make the detention work in the City. Council Member Boyd stated that purchasing the pipe plant will allow the City to retain more and hold the water at the plant instead of detaining in the Grove.

Mr. Schiess reported that the next chapter pertains to System Improvements and includes six different sections. The operation and maintenance section will help staff budget for systems and other operations that need to be maintained. He indicated that this chapter includes discussion regarding existing deficiencies and reviews what the City needs to do to bring the existing system up to the minimum standard. The growth related improvements section discusses what needs to be

improved for new residents moving to the City. The final sections review the Lindon City Bypass, back yard storm drain systems, and future challenges for the City.

Mr. Schiess stated that when the City was constructed, most citizens used the flood irrigation. That system turned into a combined irrigation and storm drain system. There is now a lot of storm drainage that goes into irrigation ditches, and many of the irrigation ditches are located in backyards, which makes access difficult. The goal is to move these facilities from backyards and into streets where they can be maintained and operated. The existing system is worth roughly \$95 million. Mr. Schiess stated that some of the system is up to 70 years old and parts of it are failing. As a result, the City needs to plan how to replace it over time. Mr. Schiess reported that if the City opts to take 80 years to replace the system, they would have to contribute \$1.2 million per year. He stated that the City has the facility and the infrastructure and the City will have to plan for replacement. Mr. Schiess stated that the Master Plan includes a schedule for capital equipment, a plan for replacing it, and purchasing more equipment over the years. He indicated that a budget was included.

Engineer Lewis stated that the City requirements for new installation for storm drainage are that it drains to the street rather than in backyards and that it is reinforced concrete pipe. Mr. Schiess stated that the City can adjust the estimated life of the system from 80 years if necessary, but he considered that a good starting point.

Mr. Schiess stated that existing deficiencies have to be funded by existing users. The impact fee law does not allow for existing deficiencies to be funded by the impact fee. The Master Plan identifies what is associated with existing users and what is associated with future users. Council Member Meacham asked if there are two funding sources; the storm drain fee and the storm drain impact fee. Mr. Schiess reported that there are many funding sources with the main two being the storm drain fee and the storm drain impact fee.

Administrator Darrington stated that the storm drain fee will handle operation and maintenance and the impact fee will be strictly for the future growth of the system. He remarked that the funds should not be intermingled. Due to the purchase of the pipe plant among other things, Pleasant Grove's impact fee is quite high and it may be difficult to find additional funds.

Mr. Schiess stated that with regard to growth related improvements, the Master Plan includes an option to build an outlet to Utah Lake. There is also the potential to move detention north of State Street. Administrator Darrington asked if the estimated budget includes what was paid for the pipe plant. Mr. Schiess stated that the pipe plant is included. As the impact fees grow the City can use those funds make the service payment. Mr. Schiess stated that the map and the table in the Master Plan discuss how much of the pipe plant property and detention basin will be from existing funds and how much will be from future fees.

Mr. Schiess stated that the Master Plan reviews the Lindon City bypass. The Plan addresses the upper and lower main that drains much of the eastern portion of the City out through Lindon. Lindon City has indicated that if Pleasant Grove wants to run such a high volume flow through Lindon, Pleasant Grove City needs to participate in the cost of upgrading their facilities all the way to the Lake. Another option for the City was to run a pipe and a detention facility along the southern boundary to the main outlet. Mr. Schiess stated they requested an estimate from Lindon City regarding the cost of updating their facility. The estimated cost for the City to maintain the pipe and detention facility was \$4.2 million. Mr. Schiess thought it would cost more to stay with



Lindon City. He remarked that the \$4.2 million is not currently included in the Master Plan budget, but could be added if the City opts to go this route.

Council Member Boyd asked if the City is obligated to Lindon. Mr. Schiess stated they have detained the flow enough that the City can maintain the required 60 CFS. Mayor Call asked when they can expect a response from Lindon City in order to make a comparison. Engineer Lewis did not expect to hear from Lindon City representatives any time soon. He stated that there is no formal agreement in place with them. Mr. Schiess stated that the plan specifies that some water will still be drained through Lindon.

Mayor Call clarified that the current plan accounts for the current amounts going through Lindon. He asked if in the future this could be subject to impact fees because it technically counts as future. Mr. Schiess was not sure but would look into it. Engineer Lewis stated that answering the Mayor's question will be difficult because the City does not have a good understanding of Lindon's capacities.

Administrator Darrington suggested that for the purposes of the plan to state that the City will plan on the Lindon bypass, but include a note specifying that if approached by Lindon City, and they have a cheaper option, the City will pursue it. He recommended using the \$4.2 million for the analysis. If Lindon City comes in lower the City will stay with Lindon and if not then they will plan on the bypass. This will account for both options even though the City does not know what the actual number is.

Mr. Schiess stated that the City currently has an agreement with Metropolitan Water that they can discharge Provo Creek and Grove Creek into the Provo Reservoir Canal. The agreement allows for Metropolitan Water to give notice requiring the City to move water elsewhere. The new Master Plan provides an option for taking all of the water to the lake and what the cost may be. This potential change is not included in the impact fee. This is mainly to keep an eye on what the numbers may be in case a change ever occurs.

Mr. Schiess stated that the future challenges section discusses changing or increased government regulation. This is frequently a changing issue. He reported that if the State ever approves a TMDL for Utah Lake, Pleasant Grove could be forced to build its own treatment plant for all of their storm water before distributing it to Utah Lake. This has not happened yet, but may some day. Mr. Schiess stated that ground water needs to be addressed and the City will likely need to charge an additional cost to pump ground water through the storm drain system.

Mr. Schiess stated that an Impact Fee Facility Plan will need to be in place if the City wishes to adopt an impact fee. The City needs to show a demand on the existing facilities. He explained that the plan includes a lot of repetition in order to clearly identify what capacity is needed, what capacity is available for the future, and what needs to be built for future. The City also has to identify capital facility costs and proportionate share and show the cost associated with existing and future residents.

Council Member Meacham asked if there has ever been a change or rejection of a fee increase. He noted that the City already has a high impact fee. Mr. Schiess stated that nothing in the plan states that the fee will be raised. Engineer Lewis remarked that the plan shows that the City is \$1.2 million annually short because the current fee largely covers the bonding issued to do the property

acquisition for the pipe plant. Council Member Jensen stated that the fee has almost tripled in the last five years.

Mr. Schiess stated that it can be difficult when facilities wear out all at once. Pleasant Grove is approaching that phase. Administrator Darrington stated that the City is planning for the future. He thought it was better to purchase the pipe plant now than 10 years down the road. He added that some cities do not want to look to the future in the way that Pleasant Grove does.

Council Member Meacham asked what the City did eight years ago when impact fees did not exist. Administrator Darrington stated that the funds would come from other utility fees or the General Fund. He explained that as the City continues to grow it is necessary to improve and change. Council Member Robinson said that the City has agreed to be visionary. Council Member Meacham stated that it seems that the City is burdening the citizens in many ways. Engineer Lewis commented that it would be worse if they waited to make improvements until things are falling apart. Administrator Darrington acknowledged that it is not an easy answer because the City will either pay more now, or pay more later.

Council Member Meacham asked how consistent the City is with other communities regarding TSSDs and how consistent the City is in the ERU calculation as far as how it is developed. Mr. Schiess stated that the ERU is based on actual use. The average ERU for the residents is compared to businesses. Both Horrocks and staff determine this. Engineer Lewis stated that they have worked with developers in some cases based on the type of facility they are building or the materials they use so that their water requirement may be reduced. He stated that TSSD has agreed with the City's methodology. Administrator Darrington stated that they will comply with whatever TSSD requires.

Mr. Schiess wanted to attend the meeting the following Tuesday to answer questions that may arise during the public hearing.

**7) PRESENTATION OF THE PROPOSED PLEASANT GROVE PARKS AND RECREATION MASTER PLAN. *Presenter: Director Young.***

Director Young stated that the Parks and Recreation Master Plan is basically complete, but that they would like to have the Parks Master Plan go along with the Trails Master Plan, which is currently being reviewed and revised. Director Young stated that this portion of the Master Plan has been completed in house, and the Trails Master Plan has involved the help of consultants. The Parks and Rec Plan was developed primarily by Director Young and Parks and Recreation Director, Deon Giles. Director Young stated that they began developing the Parks and Rec Master Plan over one year ago. Much of the Plan was created based on recommendations from the Parks staff.

Director Young stated that the demographic statistics of the Community were updated. The City has 12 parks totaling roughly 90 acres, which is slightly below the national average. Council Member Boyd asked how that was determined. Director Young stated that 76.8% of the City is within one-half mile of the park. That leaves roughly one-quarter of the population not meeting the criteria of being within one-half mile of a park. That was the gap they were trying to fill.

Director Young said that recommendations of desirable projects came from the community and were included on page four of the Plan. The top five from the community were revitalization of the

Downtown Park, inclusion of a splash pad, the addition of a multi-plex sports park, a Mountain Bench Area Park addition, and more passive parks throughout the Community.

Director Young stated that pages five and six include maps showing the coverage area of the community within one-half mile of a park. One map shows the current parks and the second includes new proposed parks that would bring the City closer to the goal of having the whole community within one-half mile of a park.

Director Young reported that Chapter 3 contains a review of the current parks. Each existing park has a one page overview including a picture, the name, the acreage, and the amenities currently offered in the park. There is also a background and vision for the park as well as a section regarding improvements and a timeframe for those improvements for each park.

Director Young stated that Chapter 4 covers the plan for future parks which will help increase the coverage area in the community. The vision is for the Grove Wetlands Parks to all be connected. The City would like to have a Master Plan developed within five years for the wetland parks and potentially add a bike park to the Foothill Park. Wade Springs also has the potential for a bike park within two years. North Field Park is an area where there is need for additional parks. There is an opportunity for the City to purchase land to create a park in this area. There are several other opportunities for different parks throughout the City.

Director Young explained that Chapter 5 covers the new and historic Recreation Centers. There are recommendations for continued improvements for the Rec Center. There is a potential plan to expand the pool and create an indoor pool. It had not been determined whether the historic Recreation Center will be demolished or if it will be serve another function such as an expanded downtown park.

Chapter 6 addresses City Cemeteries. Director Young stated that cemeteries are not typically part of these types of Master Plans, but because they are under the City's Parks and Recreation Department Maintenance Program, it has been included. There is a section regarding proposed improvements and expansion for the cemeteries.

Director Young stated that Chapter 7 covers the goals for the City and breaking down the strategies, actions, timing, and agency for each goal. A timeline was also created to show when each could potentially be created.

Mayor Call thanked Director Young for the excellent and detailed presentation. Director Young stated that staff would like to have the Parks and Recreation Master Plan reviewed by the public and adopted with the Trails Master Plan later in the fall. An open house was to be scheduled where the public can see both plans. It was recommended, however, that the Council be familiar with the Plan before the Trails Master Plan is completed. Director Young stated that they will hold a public hearing to adopt both Plans at one time as one complete document.

Council Member Boyd asked if the City is being conservative by creating future parks. She wanted to be more aggressive and find more locations for parks. Director Young asked Council Member Boyd to give him recommendations as to where a good location for a future park might be and he would try to adjust the Plan accordingly. Administrator Darrington stated that a critical part of the plan is to get feedback from the Council since staff will use this plan as a guideline moving forward. He asked that any comments the Council have be passed onto staff as soon as possible.

Council Member Robinson stated that there are private parks in the City but that they do not show on the Master Plan because they are not City facilities. Mayor Call suggested that private parks be factored in to determine how the City fares compared to other cities nationally.

**8) DISCUSSION ON DOWNTOWN GOALS AND OBJECTIVES. *Presenter: Director Young.***

Director Young stated that he attended the National Main Street Conference and believes there is a lot the City can do with its downtown that they are not currently doing. He noted that there should be actual signs welcoming people to downtown. They discussed at the conference adding authenticity to a City by including more events. He noted that Pleasant Grove is doing better in this area, but can do more. Food should be a main focus of downtown. He suggested looking into a business competition program called "Occupy Downtown." The winner of the competition wins six months of free rent.

An emphasis was placed on the walkability of the downtown area at the conference. Director Young stated they could improve in this area as well as create urban spaces. The City can find the best opportunity for walkability to focus on and then improve those areas.

Director Young created a list of ideas for revitalizing downtown and was willing to work on them. He suggested regenerating the Downtown Advisory Board and tasking them with some of the goals presented. Director Young stated that the Downtown Action Plan needs to be revisited.

Council Member Boyd stated that when creating the Downtown Advisory Board they should choose a senior member of the downtown community to participate in an effort to make the downtown walkable for all ages. Director Young agreed to work with the Mayor to recreate the Downtown Advisory Board. Assistant to the City Administrator, David Larson, stated that Pleasant Grove's downtown was voted the best in Utah County.

**9) MAYOR, CITY COUNCIL AND STAFF BUSINESS**

Attorney Petersen reported that she attended the Utah Municipal Attorney Association Conference the previous week.

Administrator Darrington stated that staff is meeting with the Architect for the Public Safety Building. The presentation of the floor plan, cost, and other items were to be presented to the Council on May 28. The open house was scheduled for June 11 where there will be tours of the fire house and police station. The City was to begin advertising shortly.

Engineer Lewis stated that he had an opportunity with the American Concrete Institute to visit the Zoo and see the improvements made. He characterized them as "amazing".

Director Giles stated that the ribbon cutting for the new Murdock Trail is scheduled for Saturday at 8:00 a.m. in Orem and will begin at 9:30 a.m. in Pleasant Grove. Bags have been donated and will be given away to the community. Mayor Call stated that there is a conflict with the 5K.

Chief Sanderson stated that they fed close to 1,500 people at the breakfast. There were a few people who said they would have preferred to pay more for a more traditional breakfast, but most people gave positive feedback. The line was very long and they could not have accommodated a

different kind of breakfast. They were happy with the pancake breakfast and will see what they opt to do next year. He stated that they made roughly \$4,000 and will make a donation to the Burn Center and the Women's Auxiliary Utah State Fire Association.

Chief Smith stated that the Citizens Academy was going well and the next class is scheduled for May 15. Mayor Call stated that a citizen named Shirley Cox recently wrote a letter thanking Officers Robertson and Clegg for to their excellent service when she had a prowler on her property.

Public Works Director, Lynn Walker, stated that the 24/7 water enforcement begins on May 15. Mayor Call said that the City needs to assume that their neighbors do not know what the rules are and help educate them. Attorney Petersen stated that Salt Lake City police will be donating K9 equipment to the City.

Council Member Robinson reported that the Fire Breakfast was wonderful. She stated that it was very exciting that life flight flew in for the breakfast and said that the library chocolate fund raiser sold out quickly.

Administrator Darrington stated that surveys were sent to local businesses to respond to issues regarding the scent along the freeway. The surveys went to the attorney for compilation. TSSD records are public and all complaints are logged. The City is in the early phase of researching and preparing for litigation.

## 10) **ADJOURN**

**ACTION:** At 8:20 p.m. Council Member Robinson moved to move to executive session. Council Member Meacham seconded the motion. The motion passed unanimously with Council Members Boyd, Meacham, and Robinson voting "Aye."

### PRESENT:

Mayor:

Bruce W. Call

Council Members:

Cindy Boyd

Kim Robinson

Jay Meacham

Staff Present:

Scott Darrington, City Administrator

Tina Petersen, City Attorney

**ACTION:** At 8:40 p.m. Council Member Meacham moved to come out of Executive Session. Council Member Robinson seconded and the motion passed unanimously with Council Members Boyd, Meacham and Robinson voting "Aye."

**ACTION:** Council Member Boyd moved to adjourn. Council Member Boyd seconded and the motion passed unanimously with Council Members Boyd, Meacham and Robinson voting "Aye."

The City Council Meeting adjourned at 8:41 p.m.

This certifies that the City Council Minutes of May 14, 2013 are a true, full and correct copy as approved by the City Council on August 7, 2013.

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Kathy T. Kresser, CMC City Recorder

*(Exhibits are in the City Council Minutes binders in the Recorder's office)*